

# RECORD OF PROCEEDINGS

Minutes of Bowling Green Board of Education Organizational Meeting

Held Administration Office January 9 20 18

Bowling Green Board of Education  
Bowling Green, Ohio  
January 9, 2018  
Organizational Meeting

The Organizational Meeting of the Bowling Green Board of Education was called to order by Paul Walker, President Pro Tem, at 5:00 p.m. at the Administration Office, 137 Clough Street, Bowling Green, Ohio.

Roll Call: Present: Carr, Stewart, Walker, Geer  
Absent: Clifford

Treasurer Cathy Schuller, administered the Oath of Office to new Board Member, Norman Geer.

**10904** It was moved by Stewart, seconded by Walker to nominate and elect Jill Carr, President.

Roll Call: Ayes: Stewart, Walker, Geer, Carr  
Nays: None Motion passed.

**10905** It was moved by Walker, seconded by Carr to nominate and elect Ginny Stewart, Vice President.

Roll Call: Ayes: Walker, Carr, Geer, Stewart  
Nays: None Motion passed.

**10906** It was moved by Stewart, seconded by Walker to appoint representatives to related agencies:

- Jill Carr, Ginny Stewart – Student Achievement Liaison to Ohio School Board Association
- Jill Carr, Bill Clifford – School System Athletic Advisory Board
- Bill Clifford, (Ginny Stewart – sub) – Legislative Liaison to Ohio School Board Association
- Bill Clifford, (Norman Geer – sub) – Bowling Green School Foundation ex-officio member
- Ginny Stewart, Norman Geer – District Facilities Representatives
- Paul Walker, Norman Geer – NEOLA Board Policy Representatives

Roll Call: Ayes: Stewart, Walker, Geer, Carr  
Nays: None Motion passed.

**10907** It was moved by Stewart, seconded by Carr to set the Treasurer's bond at \$500,000 for the 3 year period, January 2018 through December 2020.

Roll Call: Ayes: Stewart, Carr, Walker, Geer  
Nays: None Motion passed.

**10908** It was moved by Stewart, seconded by Walker to approve the following items:

Establish date, time and place of regular board meetings for 2018.

Tuesday, January 16, 2018	MS Library	5:00 p.m.
Tuesday, February 20, 2018	MS Library	5:00 p.m.
Tuesday, March 20, 2018	MS Library	5:00 p.m.
Tuesday, April 17, 2018	MS Library	5:00 p.m.
Tuesday, May 15, 2018	MS Library	5:00 p.m.
Tuesday, June 19, 2018	MS Library	5:00 p.m.
Tuesday, July 17, 2018	MS Library	5:00 p.m.
Tuesday, August 21, 2018	MS Library	5:00 p.m.
Tuesday, September 18, 2018	MS Library	5:00 p.m.
Tuesday, October 16, 2018	MS Library	5:00 p.m.
Tuesday, November 20, 2018	MS Library	5:00 p.m.
Tuesday, December 18, 2018	MS Library	5:00 p.m.

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Minutes of Bowling Green Board of Education

Organizational Meeting

Held Administration Office

January 9 20 18

Establish 2018 Records Commission for review and destruction of school records. By law, the Records Commission consists of the Board President, Superintendent and Treasurer.

Employment

Authorize the Superintendent to employ personnel and accept resignations, as needed, subject to subsequent approval by the Board.

Designate the Board President and/or Vice President to review and sign off any reimbursements submitted by the Treasurer or Superintendent.

Roll Call:      Ayes:            Stewart, Walker, Geer, Carr  
                   Nays:             None                    Motion passed

10909 It was moved by Walker, seconded by Stewart to approve the Estimate of Revenues for fiscal year beginning July 1, 2018 for submission to the County budget commission.

**ESTIMATE OF REVENUES  
FOR SUBMISSION TO WOOD COUNTY BUDGET COMMISSION**

SCHOOL DISTRICT OF Bowling Green City \_\_\_\_\_  
 BUDGET YEAR 2019 DATE January 9, 2018

This document must be adopted by the School Board and submitted to the Wood County Auditor on or before January 20<sup>th</sup>.

**TO THE AUDITOR OF WOOD COUNTY:**  
 The following revenue estimates for the budget year beginning July 1, 2018 has been adopted by the School Board and is herewith submitted for consideration of the Budget Commission.

SIGNED Cathy M. Schaller  
 TITLE Treasurer

**ESTIMATE OF REVENUES  
FOR SUBMISSION TO WOOD COUNTY BUDGET COMMISSION  
FOR BUDGET YEAR BEGINNING JULY 1, 2018**

EXHIBIT I

Fund Name: GENERAL  
 Fund Number: 001  
 Fund Type: GOVERNMENTAL

	Previous Fiscal Year	Last Fiscal Year	BUDGET YEAR		
			7-1-18 12-31-18	7-1-19 6-30-19	7-1-19 to 12-31-19
<b>BEGINNING UNENCUMBERED FUND BALANCE:</b>	\$ 12,865,248	\$ 12,772,630	\$ 6,764,183	\$ 6,764,183	\$ 6,764,183
<b>REVENUES</b>					
<b>1000 Receipts from Local Sources</b>					
1100 Taxes					
1110 General Property Tax	\$ 10,022,338	\$ 16,244,843	\$ 7,013,267	\$ 9,221,423	\$ 8,117,340
1120 Tangible Personal Property	\$ -	\$ -	\$ -	\$ -	\$ -
1130 Income Tax	\$ 3,431,865	\$ 3,452,503	\$ 1,870,911	\$ 1,449,088	\$ 1,710,000
1190 Other Receipts(Local Taxes)	\$ -	\$ -	\$ -	\$ -	\$ -
Total Taxes	\$ 13,454,203	\$ 19,697,346	\$ 8,884,178	\$ 10,670,511	\$ 9,827,340
1200-1800 Other Receipts from Local Sources	\$ 878,226	\$ 877,228	\$ 325,000	\$ 325,000	\$ 335,000
1900 Other Revenue Sources					
1910 Premium and Accrued Interest on Bonds and Notes Sold					
1920 Sale of Bonds					
1930 Sale and Loss of Assets					
1931 Sale of Fixed Assets					
1932 Compensation for Loss of Assets					
1933 Sale of Personal Property					
1940 Proceeds from Sale of Notes					
Total Other Revenue Sources	\$ 878,226	\$ 877,228	\$ 325,000	\$ 325,000	\$ 335,000
Total Receipts from Local Sources	\$ 20,132,228	\$ 20,574,574	\$ 9,309,178	\$ 10,995,511	\$ 10,162,340
<b>2000 Receipts from Intermediate Sources</b>					
<b>3000 Revenue from State Sources</b>					
3000 Revenue from Other State Sources excluding 3190	\$ 6,238,637	\$ 2,477,619	\$ 3,815,780	\$ 3,815,780	\$ 3,815,780
3190 Property Tax Allocation + TPP Relmb	\$ 2,021,662	\$ 207,495	\$ 819,597	\$ 603,502	\$ 810,897
Total Revenue from State Sources	\$ 10,317,299	\$ 2,385,014	\$ 4,626,777	\$ 4,419,282	\$ 4,626,777
<b>4000 Revenue from Federal Sources</b>					
<b>5000 Other Revenue Receipts</b>					
5100 Transfers-in					
5200 Advance-in (repay)					
5300 Refund of Prior Year's Expenditure	\$ 80,807	\$ 83,821	\$ 20,000	\$ 20,000	\$ 20,000
Total Other Revenue Receipts	\$ 80,807	\$ 83,821	\$ 20,000	\$ 20,000	\$ 20,000
<b>TOTAL REVENUES AND BEGINNING BALANCE*</b>	\$ 43,395,682	\$ 35,815,941	\$ 20,726,128	\$ 22,189,976	\$ 21,679,300

\*This balance does not include a spending reserve of \$ \_\_\_\_\_

# RECORD OF PROCEEDINGS

Minutes of

Bowling Green Board of Education

Organizational Meeting

Held Administration Office

January 9 2018

## ESTIMATE OF REVENUES FOR SUBMISSION TO WOOD COUNTY BUDGET COMMISSION FOR BUDGET YEAR BEGINNING JULY 1, 2018

### EXHIBIT I

Fund Name: Bond Retirement  
Fund Number: 002  
Fund Type: Debt Service

(Example: Bond, PI, or Emergency Funds)	Previous Fiscal Year	Last Fiscal Year	BUDGET YEAR		7-1-19 to 12-31-19
			7-1-18 12-31-18	1-1-19 6-30-19	
<b>BEGINNING UNENCUMBERED FUND BALANCE:</b>	686,036	650,460	811,031.50	811,031.50	1,622,063
<b>REVENUES</b>					
<b>1000 Receipts from Local Sources</b>					
1100 Taxes					
1110 General Property Tax	1,264,802	1,453,670	730,820	730,820	1,461,640
1120 Tangible Personal Property					
1130 Income Tax					
1180 Other Receipts (Local Taxes)					
<b>Total Taxes</b>	1,264,802	1,453,670	730,820	730,820	1,461,640
1200-1600 Other Receipts from Local Sources	850	1,416	500	400	600
<b>1000 Other Revenue Sources</b>					
1910 Premium and Accrued Interest on Bonds					
1920 Sale of Bonds					
<b>Total Other Revenue Sources</b>					
<b>Total Receipts from Local Sources</b>	1,265,652	1,454,986	731,320	731,220	1,462,140
<b>3000 Revenue from State Sources</b>					
3000 Revenue from Other State Sources excluding 3130					
3130 Property Tax Allocation	169,836	168,607	79,761	79,761	79,761
<b>Total Revenue from State Sources</b>	169,836	168,607	79,761	79,761	79,761
<b>5000 Other Revenue Receipts</b>					
6100 Transfers-In					
6200 Advance-In					
6300 Refund of Prior Year's Expenditure					
<b>Total Other Revenue Receipts</b>					
<b>TOTAL REVENUE AND BEGINNING BALANCE</b>	2,091,627	2,263,953	1,622,113	1,622,013	3,163,964

## ESTIMATE OF REVENUES FOR SUBMISSION TO WOOD COUNTY BUDGET COMMISSION FOR BUDGET YEAR BEGINNING JULY 1, 2018

### EXHIBIT I

Fund Name: Permanent Improvement  
Fund Number: 003  
Fund Type: Capital Projects

(Example: Bond, PI, or Emergency Funds)	Previous Fiscal Year	Last Fiscal Year	BUDGET YEAR		7-1-19 to 12-31-19
			7-1-18 12-31-18	1-1-19 6-30-19	
<b>BEGINNING UNENCUMBERED FUND BALANCE:</b>	139,107	672,188	220,827	250,487	\$ 259,707
<b>REVENUES</b>					
<b>1000 Receipts from Local Sources</b>					
1100 Taxes					
1110 General Property Tax	419,210	470,436	202,879	288,939	\$ 234,958
1120 Tangible Personal Property					
1130 Income Tax					
1180 Other Receipts (Local Taxes)					
<b>Total Taxes</b>	419,210	470,436	202,879	288,939	\$ 234,958
1200-1600 Other Receipts from Local Sources					
<b>Total Receipts from Local Sources</b>	419,210	470,436	202,879	288,939	234,958
<b>3000 Revenue from State Sources</b>					
3000 Revenue from Other State Sources excluding 3130					
3130 Property Tax Allocation+TPP less pmt	66,462	47,823	23,749	23,749	\$ 23,749.00
<b>Total Revenue from State Sources</b>	66,462	47,823	23,749	23,749	\$ 23,749.00
<b>5000 Other Revenue Receipts</b>					
6100 Transfers-In					
6200 Advance-In					
6300 Refund of Prior Year's Expenditure					
<b>Total Other Revenue Receipts</b>					\$ -
<b>TOTAL REVENUE AND BEGINNING BALANCE</b>	614,785	1,090,227	459,855	581,172	\$ 517,414



# RECORD OF PROCEEDINGS

Minutes of

Bowling Green Board of Education

Organizational

Meeting

Held Administration Office

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### EXHIBIT VI DEBT SCHEDULE

PURPOSE OF BONDS AND NOTES	AUTHORITY FOR LEVY OUTSIDE 10 MILL LIMIT	DATE OF ISSUE	DATE DUE	SERIAL OR TERM	RATE OF INTEREST	AMTS OF BONDS & NOTES OUTSTANDING AT BEGINNING OF BUDGET YEAR	PRINCIPAL AND INTEREST REQUIREMENTS			AMOUNT RECEIVABLE FROM OTHER SOURCES TO MEET DEBT PAYMENTS		
							BUDGET YEAR			BUDGET YEAR		
							7/1/2018	6/30/2018	7/1/2019	7/1/2018	6/30/2018	7/1/2019
							TO	TO	TO	TO	TO	TO
Inside 10 Mill Limit:												
OUTSIDE 10 MILL LIMIT:												
<b>TOTAL:</b>												
OUTSIDE 10 MILL LIMIT:												
2013 Advanced Refunding Bonds 2013		01/20/18	10/1/2034	28500	3.5%	236350	179381	179381	179381			
<b>TOTAL:</b>												

Roll Call: Ayes: Walker, Stewart Geer, Carr  
 Nays: None Motion passed.

**10910** It was moved by Stewart, seconded by Walker to adjourn at 5:29 p.m.

Roll Call: Ayes: Stewart, Walker, Geer, Carr  
 Nays: None Motion passed.

\_\_\_\_\_  
 President

Attest: \_\_\_\_\_  
 Treasurer

# RECORD OF PROCEEDINGS

Minutes of

Bowling Green Board of Education

Workshop

Meeting

Held Administration Office

January 15 20 18

Bowling Green Board of Education  
Bowling Green, Ohio  
January 15, 2018  
Workshop Meeting

The Workshop Meeting of the Bowling Green Board of Education was called to order by President Carr at 7:02 a.m. at the Administration Office, 137 Clough St., Bowling Green, Ohio.

Roll Call: Present: Carr, Stewart, Clifford, Walker, Geer  
Absent: None

There was discussion and development of a plan regarding the next step for a bond issue. No action was taken.

A Special Meeting was set for January 19, 2018 at 7:30 a.m. in the Administration Office.

10911 It was moved by Carr, seconded by Stewart to adjourn at 9:30 a.m.

Roll Call: Ayes: Carr, Stewart, Walker, Clifford, Geer.  
Nays: None Motion passed.

\_\_\_\_\_  
President

Attest: \_\_\_\_\_ Treasurer

# RECORD OF PROCEEDINGS

Minutes of Bowling Green Board of Education

Regular Meeting

Held Middle School Library

January 16 2018

Bowling Green Board of Education  
Bowling Green, Ohio  
January 16, 2018  
Regular Meeting

The Regular Meeting of the Bowling Green Board of Education was called to order by President Carr at 5:00 p.m. in the Middle School Library.

Roll Call: Present: Stewart, Walker, Clifford, Geer, Carr  
Absent: None

Special Recognition Noreen Overholt, Jessica Swonger & Dylan Stark

Wood County Prosecuting Attorney's Office *Safety Kids Calendar Contest* winners

Whitney Bechstein	Winner- August	Grade 7	Middle School
Cencen (Isa) Wan	Honorable Mention	Grade 5	Crim Elementary
Claire Rieman	Honorable Mention	Grade 5	Conneaut Elementary
Charlotte Grillot	Honorable Mention	Grade 5	Conneaut Elementary

Showcase Presentation – Eric Radabaugh with Debra Ondrus & Alyssa Santacroce:  
"National Alliance on Mental Illness: Ending the Silence at BGMS"

The Superintendent's report was presented covering Calamity Days, the High School musical "Newsies", Trivia Night, Coffee Chats and Board Appreciation.

**10912** It was moved by Stewart, seconded by Clifford to approve the minutes of the regular meeting of December 19, 2017.

Roll Call: Ayes: Stewart, Clifford, Geer, Walker, Carr  
Nays: None Motion passed.

**10913** It was moved by Walker, seconded by Stewart to approve the listing of investments made December 1 through 31, 2017 and the Treasurer's monthly report.

Roll Call: Ayes: Walker, Stewart, Clifford, Geer, Carr  
Nays: None Motion passed.

**10914** It was moved by Walker, seconded by Clifford to approve personnel as recommended by the Superintendent.

## CERTIFICATED PERSONNEL:

### Leave of Absence without Pay Request

Stacey Donley – January 22, 2018 through January 26, 2018

### Contract Adjustment – Supplementals for 2017-2018

Joanna Johnson – Assistant Softball Coach – High School  
Revised FROM: \$4,140.00 (10/17/17 Agenda) TO: \$2,070.00

### Employment / Supplementals for 2017-2018

Bradley Szycka – Track & Field Assistant Coach / High School: \$2,484.00  
Shawn Kliss – Track & Field Assistant Coach / High School: \$2,484.00  
Tomas Roman – Track & Field Coach / Middle School (Boys 7)  
Brian Kopp – Track & Field Coach – Middle School (Boys 8) \*Grandfathered  
Hans Glandorff – Track & Field Coach – Middle School (Girls 7) \*Grandfathered  
Karol Kampe – Track & Field Coach – Middle School (Girls 8) \*Grandfathered  
Bradley Szycka – Weightlifting Summer 2018 / High School

## SUPPORT PERSONNEL:

### Probation to Provisional

Rayna Viola – Food Service Cashier/Worker / Middle School – effective December 28, 2017

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Regular

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Employment / Transportation Substitutes 2017-2018 school year

\$14.33 (regular route - \$14.02 (field trip) (Hours to be determined by Director of Transportation)

Tonya Bean Johnson

Edwin Kale

Supervisor Rate

Candi Hulbert – effective November 17, 2017 through December 1, 2017 for assuming Head Custodian duties at the Middle School (OAPSE Article 8 Section I)

**OTHER PERSONNEL:**

Employment / Student Activity Contracts for 2017-2018

(Occasional employees in paid/contractual positions)

Fredrick Riggs – Baseball Assistant Coach – High School: \$3,710.00

Michael Daniels – Baseball Assistant Coach – High School: \$200.00

Andrew Drumm – Tennis Head Coach Boys – High School

Scott Kosakowski – Assistant Softball Coach – High School: \$2,070.00

Phillip Sanderson – Weightlifting Spring – High School

Volunteer Recognitions (Unpaid) / Student Activity for 2017-2018

Joseph Luthman – Volunteer Tennis Assistant Coach – High School

Mitchell Bils – Volunteer Tennis Assistant Coach – High School

Kylee Wongrowski – Volunteer Track & Field Assistant Coach – High School

Scott Wongrowski – Volunteer Indoor Track & Field Assistant Coach – High School

Bradley Szycka – Volunteer Indoor Track & Field Assistant Coach – High School

Shawn Kiss – Volunteer Indoor Track & Field Assistant Coach – High School

Scott Wisniewski – Volunteer Indoor Track & Field Assistant Coach – High School

Kylee Wongrowski – Volunteer Indoor Track & Field Assistant Coach – High School

Contract Adjustment / Additional duties related to spring musical "Newsies"

(Paid from Musical Student Activity Fund)

Xavier Suarez – Accompanist for rehearsals and performances

From: \$1,200.00 (9/19/17 agenda) To: \$1,250.00 (10/17/17 agenda)

**TO: \$1,400.00**

Diana Hensley – LEP Tutor – Additional six (6) hours to assist with proctoring ACT testing for English Learners

**ADMINISTRATIVE PERSONNEL:**

Leave Request

Alyssa Karaffa – using available sick leave

Effective February 28, 2018 through May 28, 2018

**UNCLASSIFIED PERSONNEL:**

Resignation

Jacquelyn Grimes – EMIS Coordinator – effective January 27, 2018

Roll Call: Ayes: Walker, Clifford, Geer, Stewart, Carr  
Nays: None Motion passed.

**10915** It was moved by Walker, seconded by Stewart to approve items as requested:

By the Treasurer

Renew property, Fleet and Liability insurance with Liberty Mutual Insurance (via Wood County Insurance Agency). Total Cost - \$108,777.00



# RECORD OF PROCEEDINGS

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Bowling Green Board of Education

Regular

Meeting

Held Middle School Library

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## By the Superintendent

### Service Agreement for Interpreter Services between Bowling Green City Schools and International Institute for January 1, 2018 through December 31, 2018



3110 Tremainsville Rd.  
Toledo OH 43613  
TEL (419) 241-9178  
FAX (419) 241-9170

Immigration • Translations • Interpretations • Citizenship

#### Service Agreement for Interpreter Services

This agreement for interpreter services is entered by and between Bowling Green City School District and the International Institute of Toledo, 3110 Tremainsville Road, Toledo, Ohio 43613, from January 1, 2018 to December 31, 2018.

When Bowling Green City School District desires to obtain the interpreter services, contact the International Institute Monday through Thursday from 8:00 a.m. to 4:00 p.m., the office is closed on Friday, Friday, Monday and Weekend assignments will be accommodated, only when requests are made during regular office hours.

To request services Bowling Green City School District will give:

1. An additional Rush Fee of \$50 will be charged for same day requests.
2. date and time interpreter needed
3. language Bowling Green City School District staff person needing assistance
4. telephone number to call
5. client's name
6. billing address and contact name for invoice
7. client "no shows" will be billed for the minimum fee of two hours
8. Interpreter services cancelled on date of service will be subject to the billing minimum fee of two hours.

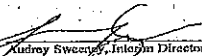
Qualifications for interpreters are set by the International Institute and require that the person be fluent in both the "foreign" language and English; that the interpreter has a minimum of a 4-year university diploma or equivalent in work experience; and that the interpreter is professional, confidential, respectful and understanding.

The International Institute recognizes that information obtained by its interpreters at Bowling Green City School District requires that all interpreters abide by Bowling Green City School District policies and procedures governing confidentiality as well as other applicable laws and policies including the Health Care Portability and Accountability Act of 1996 ("HIPAA") as well as regulations and amendments outlined in AHRA. Such information shall not be disclosed to any third person.

Upon receipt of an itemized invoice, Bowling Green City School District shall reimburse the International Institute at the rate of \$50 per hour, rounded to the next hour, with a two-hour minimum fee. A mileage charge of \$0.55 per mile will be charged as well as interpreter's travel time at the rate of \$50 per hour, for any requests made outside the Toledo Metropolitan Area.

This agreement may be cancelled by either party at anytime, with or without cause, upon 30 days written notice to the other party.

For all written translation needed via request that copy be sent over to the International Institute for a quote to be provided to you. Each document will vary on the amount of time the interpreter feels it will take.

  
Audrey Swearingin, Interim Director

Bowling Green City School District

[www.internationalinstituteoftoledo.com](http://www.internationalinstituteoftoledo.com)

Agreement between Wood County Board of Developmental Disabilities and the Bowling Green Board of Education to provide or contract for special education and related services provided to BG students ages 5 to 21 years effective for the 2017-2018 school year.

#### AGREEMENT BETWEEN:

THE WOOD COUNTY BOARD OF  
DEVELOPMENTAL DISABILITIES  
and  
THE BOWLING GREEN CITY SCHOOL  
DISTRICT BOARD OF EDUCATION

#### I. PREAMBLE

Whereas, the Wood County Board of Developmental Disabilities (Wood Lane) is authorized pursuant to Ohio Revised Code 5126.05(A)(4) to provide or contract for special education services and ensure that related services are available according to the plan and priorities of such Board,

Whereas, Wood Lane is, pursuant to Ohio Revised Code Sections 3323.021 and 5126.04(D) and (E), electing to participate in the provision of educational services directly or by the contracting for the provision of such services, to the extent and according to the terms indicated in this agreement,

Whereas, Ohio Revised Code 5126.05(C) permits and authorizes county boards of developmental disabilities to enter into contracts and agreements with public or private agencies or organizations of the same or another county to provide facilities, programs, and services authorized or required upon such terms as may be agreeable,

Whereas, the Bowling Green City School District Board of Education desires to participate with Wood Lane in the provision of services upon the terms stated herein,

Therefore, Wood Lane and the Board of Education hereby agree as follows:

#### II. OBLIGATIONS

A. The parties agree that Wood Lane will not provide services directly or by contract to any individuals unless Wood Lane has determined the individual to be eligible for its services.

B. With regard to each child determined eligible in accordance with paragraph II(A) above, Wood Lane agrees to notify the Board of Education of educational planning meetings concerning such child, including all Individual Education Plan ("IEP") conferences. Wood Lane has the right to have a representative attend all such conferences and shall be permitted to be a signatory to any document, such as an IEP, where the resources of Wood Lane may be affected. Provided that this paragraph shall have no effect unless and until Wood Lane has notified the Board of Education that Wood Lane has determined the individual to be eligible for services pursuant to this agreement and that Wood Lane may be providing services to such individual.

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Held Middle School Library

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C. Wood Lane may charge the Board of Education for services provided by Wood Lane directly or by contract only if the Board of Education agrees in writing to pay for such services. Such agreement may be evidenced by an Exhibit to this contract which shall be affixed hereto and is specifically made a part hereof or, if such agreement is entered into after the effective date of this agreement, such agreement shall be considered an addendum to this agreement and shall be subject to the terms of this agreement.

D. If Wood Lane intends, during the next school year, to increase the amount it charges for some or all of the services for which the Board of Education has agreed to pay or if Wood Lane intends to cease offering all or part of any services provided, Wood Lane shall notify the Board of Education of such intention no later than the first day of March of the current fiscal year. Wood Lane shall make no changes of the type indicated in this paragraph if such notice is not provided.

E. If the Board of Education intends to cease obtaining any or all services it obtains from Wood Lane for the next school year or intends to change the type or amount of services it obtains from Wood Lane for the next school year, the Board of Education shall notify Wood Lane of such intention no later than the first day of March of the current fiscal year. The Board of Education shall make no changes of the type indicated in this paragraph if such notice is not provided.

F. The parties shall collaborate with each other and other applicable government entities to maximize sources of revenue, including federal sources of revenue, in order to provide additional funds for special education services including special education related services. The parties shall document their respective efforts to maximize sources of revenue for special education services and promptly make such documentation available, upon request, to each other.

G. If the Board of Education is reimbursed by any source for any services provided by Wood Lane during the term of this agreement and if the Board of Education is not otherwise obligated to pay Wood Lane for such services, the Board of Education shall remit to Wood Lane the amount of such reimbursement within 30 days of the receipt of such reimbursement by the Board of Education.

H. Wood Lane and the Board of Education agree to comply with all applicable federal and state laws and regulations pertaining to services provided by Wood Lane pursuant to this agreement. It remains the Board of Education's legal obligation to provide a free and appropriate education to eligible individuals.

### III. FURTHER TERMS

A. Agreement to be Bound: The parties agree to be bound by all the terms of this agreement including the Recitals hereto.

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B. Term: This agreement shall be effective for the 2017-2018 school year unless extended, modified or terminated as hereinafter provided.

C. Termination: This agreement may be terminated prior to the expiration of the term hereof as follows:

1. Termination by Agreement: In the event Wood Lane and the Board of Education shall in writing mutually agree to terminate this agreement, this agreement shall be terminated on the terms and on the date stipulated therein.

2. Termination for Good Cause: Both parties hereby agree to attempt to settle disputes over obligations set forth in this agreement as reasonably and promptly as possible; however, this agreement may be terminated by either party for cause provided that either party provide written notice to the other party of the defaults that are claimed to have occurred and give that party thirty (30) days within which to cure such defaults. In the event that the defaults are not cured within the thirty (30) day period, notice in writing shall be given to the defaulting party and this agreement shall terminate ten (10) days from the date of such notice.

D. Amendment; Modifications; Extensions: This agreement may be amended, modified, or extended by the mutual agreement of the parties hereto in a written amendment or addendum to be attached to and incorporated thereby into this agreement.

E. Notices: All notices, requests and approvals shall be made in writing and shall be deemed to have been properly given if and when personally delivered, or sent, postage prepaid, by between:

Mr. Brent Baer  
Superintendent  
Wood Lane School  
Wood County Board of DD  
1921 East Gypsy Lane Road  
Bowling Green, Ohio 43402

and

Mr. Francis Seruel  
Superintendent  
Bowling Green City Schools  
137 Clough Street  
Bowling Green, Ohio 43402

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F. Entire Agreement: This agreement supersedes any and all other agreements, either oral or in writing, between the parties hereto with respect to the subject matter hereof, and no other agreement, statement, or promise relating to the subject matter of this agreement that is not contained herein shall be valid or binding.

G. Assignment: Neither party shall assign any rights or obligations under this agreement without the written consent of the other party.

H. Governing Law: The validity of this agreement and any of its terms or provisions, as well as the rights and duties of the parties hereunder, shall be governed by the laws of the State of Ohio.

I. Legal Construction: In the event that any one or more of the provisions contained in this agreement shall for any reason be held to be invalid, illegal, or unenforceable in any respect, such invalidity, illegality or unenforceability shall not affect any other provision and this agreement shall be construed as if the invalid, illegal, or unenforceable provision had never been contained herein.

J. Signature Indicates Authorization: The below individuals state that they have been duly and lawfully authorized to sign this agreement and to bind by their signature Wood Lane or the Board of Education as the case may be.

### IV. SIGNATURE

For Wood Lane:

Brent Baer Wood County Board of DD 12-20-17  
Superintendent Date

For the Board of Education:

Francis Seruel Superintendent Date

# RECORD OF PROCEEDINGS

Minutes of

Bowling Green Board of Education

Regular

Meeting

Held Middle School Library

January 16 2018

## Acceptance of gifts

\$ 50.00	Classroom Books- Elementary schools	Ellen Sharp Donation
\$ 40.00	Classroom Books- Elementary schools	Susan Gilders Donation
\$ 60.00	Classroom Books- Elementary schools	Anonymous Donation
\$ 5,000.00	Teacher grant, Adopt A Door and other	Dianne & Tom Klein Charitable Fund Donation

Renewal of membership with the Bowling Green Community Development Foundation  
(2018 Annual Membership Dues \$750.00)

### Invoice for 2018 Membership

**Bowling Green Community Development Foundation**  
*Economic Development for the City of Bowling Green, Ohio*

**To:** Mr. Francis Scruel  
Bowling Green City Schools  
137 Clough Street  
Bowling Green, OH 43402

**Date:** December 17, 2017

**Billing:** Bowling Green Community Development Foundation  
Annual Dues: Jan. 2018 – Dec. 2018

**Amount Due:** \$750.00  
(Payments may be made in installments)

**Remit To:** Bowling Green Community Development Foundation  
130 S Main Street  
Bowling Green, Ohio 43402

*\*BGCDF dues payment may be deducted by members as an ordinary and necessary business expense. They are not deductible as charitable contributions for Federal Income Tax purposes.*

Send this portion back with your payment.

2018 Annual BGCDF Dues

Amount Paid \$ \_\_\_\_\_

Mr. Francis Scruel  
Bowling Green City Schools  
137 Clough Street  
Bowling Green, OH 43402

## Review and adopt second reading of new policies:

4120.05 – Employment of Substitute Educational Aides  
7540.06 – District-Issued Student E-Mail Account

## Approval of the following student trip requests:

DECA students (Penta Career Center program at BGHS) to attend the Ohio DECA Career Development Conference (State Competition) on March 9 - 10, 2018 in Columbus, Ohio.  
Advisor: Cara Mazey Costs will be paid via Penta and student contributions

Roll Call: Ayes: Walker, Stewart, Clifford, Geer, Carr  
Nays: None Motion passed.

10916 It was moved by Walker, seconded by Stewart to appoint Penta Career Center Representative: Paul Walker (Follow-up resolution: Determination of Board of Education Representatives to Related Agencies (1/9/18 Organizational Meeting).

Roll Call: Ayes: Walker, Stewart, Clifford, Geer, Carr  
Nays: None Motion passed.

10917 It was moved by Stewart, seconded by Geer to adjourn at 5:34. p.m.

Roll Call: Ayes: Stewart, Geer, Walker, Clifford, Carr  
Nays: None Motion passed.

\_\_\_\_\_  
President

Attest: \_\_\_\_\_  
Treasurer

# RECORD OF PROCEEDINGS

Minutes of

Bowling Green Board of Education

Special

Meeting

Held Administration Office

January 19 2018

Bowling Green Board of Education  
Bowling Green, Ohio  
January 19, 2018  
Special Meeting

The Special Meeting of the Bowling Green Board of Education was called to order by President Carr at 7:32 a.m. at the Administration Office, 137 Clough St., Bowling Green, Ohio.

Roll Call: Present: Carr, Stewart, Clifford, Walker, Geer  
Absent: None

Kent Cashel from RBC was present as well as members of the media.

An opportunity was given for the public to address the Board on agenda items. No comments.

There was discussion of facilities.

10918 It was moved by Walker, seconded by Stewart to put the same bond issue and project on the ballot in May, 2018 as was presented on the ballot in November, 2017.

Roll Call: Ayes: Walker, Stewart Clifford, Geer, Carr  
Nays: Clifford Motion passed.

A workshop meeting was set for January 30, 2018 at 3:00 p.m. at the Administration Office.

10919 It was moved by Stewart, seconded by Clifford to adjourn at 8:07 a.m.

Roll Call: Ayes: Stewart, Clifford, Walker, Geer, Carr  
Nays: None Motion passed.

\_\_\_\_\_  
President

Attest: \_\_\_\_\_ Treasurer

# RECORD OF PROCEEDINGS

Minutes of

Bowling Green Board of Education

Special

Meeting

Held Administration Office

January 30 20 18

Bowling Green Board of Education  
Bowling Green, Ohio  
January 30, 2018  
Special Meeting

The special meeting of the Bowling Green Board of Education was called to order by President Carr at 5:00 p.m. at the Administration Office, 137 Clough St., Bowling Green, Ohio.

Roll Call: Present: Stewart, Walker, Clifford, Geer, Carr  
Absent: None

10920 It was moved by Stewart, seconded by Clifford to Adopt Resolution of Necessity of Bond Issue.

## RESOLUTION DECLARING NECESSITY OF BOND ISSUE IN AN AMOUNT NOT TO EXCEED \$71,990,000 AND TO SUBMIT THE QUESTION OF SUCH BOND ISSUE TO THE ELECTORS

(Ohio Revised Code Sections 133.18 and 5705.03)

WHEREAS, the Board has determined that it is necessary to finance the construction and acquisition of certain improvements to the School District's facilities;

NOW, THEREFORE, BE IT RESOLVED by the Board of Education of the Bowling Green City School District, Wood and Henry Counties, Ohio, that:

**Section 1.** It is necessary for the purpose of constructing school facilities; renovating, improving and constructing additions to school facilities; furnishing and equipping the same; improving the sites thereof; and acquiring interests in land, to issue and sell \$71,990,000 of bonds (the "Bonds") of the School District. It is further necessary that there shall be annually levied on all the taxable property in the entire territory of the School District (commencing in 2018, first due in calendar year 2019) a direct tax outside of the ten-mill limitation to pay the debt charges on the Bonds and any securities that the Board may determine to issue in anticipation thereof. The Bonds shall be dated approximately June 1, 2018; shall bear interest at the estimated rate of 5.00% per annum; and shall be paid over a period not to exceed 37 years, as calculated under Ohio Revised Code Chapter 133.

**Section 2.** The question of issuing the Bonds shall be submitted to the electors of the entire territory of the School District at the election to be held at the usual voting places within the School District, on May 8, 2018. All of the territory of the School District is in Wood and Henry Counties, Ohio.

**Section 3.** The Treasurer of this Board is hereby authorized and directed to certify a copy of this resolution to the County Auditor of Wood County, Ohio with instructions for the County Auditor of Wood County, Ohio to certify the total current tax valuation of the School District and to calculate and advise, by certification to the Board, regarding the estimated average annual property tax levy, expressed in cents or dollars and cents for each one hundred dollars of tax valuation, as well as in mills for each one dollar of valuation, that will be required throughout the maturity (37 years) of the Bonds to pay debt charges on the Bonds.

**Section 4.** It is hereby found and determined that all formal actions of this Board concerning and relating to the passage of this resolution were taken in an open meeting of this Board, and that all deliberations of this Board and of any of its committees that resulted in such formal action were in meetings open to the public in compliance with all legal requirements, including Ohio Revised Code Section 121.22.

Roll Call: Ayes: Stewart, Clifford, Walker, Geer, Carr  
Nays: None Motion passed.

10921 It was moved by Walker, seconded by Stewart to approve a Resolution determining to proceed with the issuance of bonds in an amount not to exceed \$71,990,000 and certifying the same to the Board of Elections

## RESOLUTION DETERMINING TO PROCEED WITH THE ISSUANCE OF BONDS IN AN AMOUNT NOT TO EXCEED \$71,990,000 AND CERTIFYING THE SAME TO THE BOARD OF ELECTIONS AND COUNTY AUDITOR

(Ohio Revised Code Sections 133.18 and 5705.03)

WHEREAS, the Board of the School District, at the meeting on January 30, 2018, determined that it is necessary to issue bonds in the amount of \$71,990,000 (the "Bonds") for the purpose of constructing school facilities; renovating, improving and constructing additions to school facilities; furnishing and equipping the same; improving the sites thereof; and acquiring interests in land, and that it is necessary that a direct tax be annually levied on all the taxable property in the School District outside of the ten-mill limitation to meet the debt charges on the Bonds and any securities issued in anticipation thereof; and

WHEREAS, the County Auditor of Wood County, Ohio has certified to the Board that an estimated annual levy of five and seven tenths (5.70) mills for each one dollar of valuation, which is fifty seven cents (50.37) for each one hundred dollars of tax valuation, will be required to produce the average annual property tax levy necessary to pay the principal of and interest on the Bonds over 37 years (the maximum maturity of the Bonds);

NOW, THEREFORE, BE IT RESOLVED by the Board of Education of the Bowling Green City School District, Wood and Henry Counties, Ohio, that:

**Section 1.** It is necessary to proceed with the issuance of the Bonds in the amount and for the purpose described in the preamble to this resolution, and to levy, outside of the ten-mill limitation provided by law, an annual tax on all the taxable property in the School District to pay debt charges on the Bonds and any securities issued in anticipation thereof.

**Section 2.** The Bonds shall be dated approximately June 1, 2018; shall bear interest at the estimated rate of 5.00% per annum; and shall be paid over a period not to exceed 37 years as calculated under Ohio Revised Code Chapter 133.

**Section 3.** The question of issuing the Bonds shall be submitted to the electors of the entire territory of the School District at the election to be held at the usual voting places within the School District, on May 8, 2018. All of the territory of the School District is in Wood and Henry Counties, Ohio.

**Section 4.** The form of the ballot to be used at said election shall be substantially as follows:

### AFFIRMATIVE VOTE IS NECESSARY FOR PASSAGE

Shall bonds be issued for the Bowling Green City School District, Wood and Henry Counties, Ohio for the purpose of constructing school facilities; renovating, improving and constructing additions to school facilities; furnishing and equipping the same; improving the sites thereof and acquiring interests in land in the principal amount of \$71,990,000, to be repaid annually over a maximum period of 37 years, and an annual levy of property taxes to be made outside the ten-mill limitation, estimated by the county auditor to average over the repayment period of the bond issue 5.70 mills for each one dollar of tax valuation, which amounts to \$0.57 for each one hundred dollars of tax valuation, commencing in 2018, first due in calendar year 2019, to pay the annual debt charges on the bonds, and to pay debt charges on any notes issued in anticipation of these bonds?

# RECORD OF PROCEEDINGS

Minutes of

Bowling Green Board of Education

Special Meeting

Held Administration Office

January 30 20 18

	FOR THE BOND ISSUE
	AGAINST THE BOND ISSUE

**Section 5.** The Treasurer of this Board is hereby directed to certify a copy of this resolution, along with copies of the Resolution of Necessity and the certificate of the Wood County Auditor, to the Wood County Board of Elections and Wood County Auditor on or before February 7, 2018.

**Section 6.** It is hereby found and determined that all formal actions of this Board concerning and relating to the passage of this resolution were taken in an open meeting of this Board, and that all deliberations of this Board and of any of its committees that resulted in such formal action were in meetings open to the public in compliance with all legal requirements, including Ohio Revised Code Section 121.22.

Roll Call:      Ayes:            Walker, Stewart, Clifford, Geer, Carr  
                   Nays:            None                    Motion passed.

**10922** It was moved by Walker, seconded by Stewart to rescind the passage of the Resolution to proceed with the issuance of bonds in an amount not to exceed \$71,990,000 and certifying the same to the Board of Elections.

Roll Call:      Ayes:            Walker, Stewart, Clifford, Geer, Carr  
                   Nays:            None                    Motion passed.

At 5:20 the County Auditor was present to sign the Certificate of Estimated Average Annual Property Tax Levy for Bonds of Subdivisions of the State and presented same to the Board.

**10923** It was moved by Walker, seconded by Geer to adopt the Resolution determining to proceed with the issuance of bonds in an amount not to exceed \$71,990,000 and certifying the same to the Board of Elections and County Auditor.

**RESOLUTION DETERMINING TO PROCEED WITH THE  
 ISSUANCE OF BONDS IN AN AMOUNT NOT TO  
 EXCEED \$71,990,000 AND CERTIFYING THE SAME TO  
 THE BOARD OF ELECTIONS AND COUNTY AUDITOR**

(Ohio Revised Code Sections 133.18 and 5705.03)

**WHEREAS**, the Board of the School District, at the meeting on January 30, 2018, determined that it is necessary to issue bonds in the amount of \$71,990,000 (the "Bonds") for the purpose of constructing school facilities; renovating, improving and equipping additions to school facilities; furnishing and equipping the sites thereof; and acquiring interests in land, and that it is necessary that a direct tax be annually levied on all the taxable property in the School District outside of the ten-mill limitation to meet the debt charges on the Bonds and any securities issued in anticipation thereof; and

**WHEREAS**, the County Auditor of Wood County, Ohio has certified to the Board that an estimated annual levy of five and seven tenths (5.70) mills for each one dollar of valuation, which is fifty seven cents (\$0.57) for each one hundred dollars of tax valuation, will be required to produce the average annual property tax levy necessary to pay the principal of and interest on the Bonds over 37 years (the maximum maturity of the Bonds);

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Education of the Bowling Green City School District, Wood and Henry Counties, Ohio, that:

**Section 1.** It is necessary to proceed with the issuance of the Bonds in the amount and for the purpose described in the preamble to this resolution, and to levy, outside of the ten-mill limitation provided by law, an annual tax on all the taxable property in the School District to pay debt charges on the Bonds and any securities issued in anticipation thereof.

**Section 2.** The Bonds shall be dated approximately June 1, 2018; shall bear interest at the estimated rate of 5.00% per annum; and shall be paid over a period not to exceed 37 years as calculated under Ohio Revised Code Chapter 133.

**Section 3.** The question of issuing the Bonds shall be submitted to the electors of the entire territory of the School District at the election to be held at the usual voting places within the School District, on May 8, 2018. All of the territory of the School District is in Wood and Henry Counties, Ohio.

**Section 4.** The form of the ballot to be used at said election shall be substantially as follows:

**AFFIRMATIVE VOTE IS NECESSARY FOR PASSAGE**

Shall bonds be issued for the Bowling Green City School District, Wood and Henry Counties, Ohio for the purpose of constructing school facilities; renovating, improving and equipping additions to school facilities; furnishing and equipping the sites thereof; and acquiring interests in land in the principal amount of \$71,990,000, to be repaid annually over a maximum period of 37 years, and an annual levy of property taxes be made outside the ten-mill limitation, estimated by the county auditor to average over the repayment period of the bond issue 5.70 mills for each one dollar of tax valuation, which amounts to \$0.57 for each one hundred dollars of tax valuation, commencing in 2018, first due in calendar year 2019, to pay the annual debt charges on the bonds, and to pay debt charges on any notes issued in anticipation of these bonds?

	FOR THE BOND ISSUE
	AGAINST THE BOND ISSUE

**Section 5.** The Treasurer of this Board is hereby directed to certify a copy of this resolution, along with copies of the Resolution of Necessity and the certificate of the Wood County Auditor, to the Wood County Board of Elections and Wood County Auditor on or before February 7, 2018.

**Section 6.** It is hereby found and determined that all formal actions of this Board concerning and relating to the passage of this resolution were taken in an open meeting of this Board, and that all deliberations of this Board and of any of its committees that resulted in such formal action were in meetings open to the public in compliance with all legal requirements, including Ohio Revised Code Section 121.22.

# RECORD OF PROCEEDINGS

Minutes of Bowling Green Board of Education Special Meeting

Held Administration Office January 30 20 18

Roll Call: Ayes: Walker, Geer, Stewart, Clifford, Carr  
Nays: None Motion passed.

Campaign strategies from Fall 2017 vs: Spring 2018 were discussed.

10924 It was moved by Stewart, seconded by Clifford to adjourn at 6:40 p.m.

Roll Call: Ayes: Stewart, Clifford, Walker, Geer, Carr  
Nays: None Motion passed.

\_\_\_\_\_  
President

Attest: \_\_\_\_\_ Treasurer