

Board Agenda + ADDENDUM
Bowling Green City Board of Education
Tuesday, October 16, 2018

Open Forum 5:45 p.m.
 Meeting Place: MIDDLE SCHOOL LIBRARY 6:00 p.m.
 Executive Session: (if needed) End of Meeting

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 The Bowling Green City Schools Board of Education is responsible for setting policy to govern effectively the district and ensure students are receiving excellence in education. It is also responsible for the hiring of faculty and staff and overseeing the financial health of the district. The Board provides vision, structure, accountability, and makes decisions in the best interests of students. It also works with the Superintendent to develop short and long-term goals to position the district as one of the best in the State of Ohio. Finally, the Board advocates for strong partnerships with the community, university, and families with the goal of preparing students to live successfully in a diverse and global society.

- I. Roll Call.
- II. Pledge of Allegiance.
- III. Introduction of guests and visitors.
- IV. Opportunity for public to address the Board on agenda items.
- V. Showcase Presentation – Alyssa Karaffa with Noreen Overholt:
 “Take Flight”
- VI. Board President Report
- VII. Superintendent Report
- VIII. Correction and/or approval of the minutes of the special meeting of September 11, 2018 and regular meeting of September 18, 2018. *Exhibit 1*

It was moved by:	seconded by:	
Discussion		
Treasurer’s roll call:	Aye:	Nay:
Jill Carr	_____	_____
Ginny Stewart	_____	_____
Paul Walker	_____	_____
William Clifford	_____	_____
Norman Geer	_____	_____

- IX. Listing of expenditures and investments made through September 01 – September 30, 2018, “then and now” payments, and the Treasurer’s monthly report. 2

It was moved by:	seconded by:	
Discussion		
Treasurer’s roll call:	Aye:	Nay:
Jill Carr	_____	_____
Ginny Stewart	_____	_____
Paul Walker	_____	_____
William Clifford	_____	_____
Norman Geer	_____	_____

- X. Personnel
 It is the Superintendent’s recommendation to approve personnel, as submitted:

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A. Certificated Personnel

1. Resignation

- a. Jonelle Semancik – Third Grade – Crim Elementary
Effective October 20, 2018

2. Employment

- a. Bree Savidge – Third Grade – Crim Elementary – BS – Step 1
(from Tutor of Limited English Proficient students & AUXILIARY SERVICE PERSONNEL- ST. LOUIS ASP TITLE 1
READING)
Effective October 15, 2018; 2018/2019 School year only

3. Extension of Previously Approved Leave Request

- a. Erin Failor – June 28, 2018 through September 28, 2018 (Approved 5-15-18 Board Meeting);
Extended through October 7, 2018
Using available sick leave

4. Supplemental Contracts for 2018-2019

a. Adjustment

- 1) Erin Failor – Camp
Revised FROM: 5 days (September 18, 2018 agenda) TO: 2.5 days
- 2) Shannon Lentz – Camp
Revised FROM: 5 days (September 18, 2018 agenda) TO: 2.5 days

b. Employment

Exhibit 3

5. 2018-2019 Resident Educator Mentor Program

a. Mentors Pay

Mentors – First & Second Year- Supplemental contract/ 0.04 supplemental / BA Step 0

Angelina Poffenbarger (K.C. [Kenneth] Hale)

Shawn Hudson (Amory Fout)

~~Shannon Kellough (Gustine Pennese) effective October 22, 2018~~

b. Change in Mentor effective October 22, 2018:

From: Jonelle Semancik To: ~~September Killy (Katelyn Bixler)~~

(~~September Killy already approved for mentor pay at August 21, 2018 board meeting for Gustine Pennese~~)

6. AUXILIARY SERVICE / NON PUBLIC ALLOCATION FEDERAL FUNDS PERSONNEL FOR 2018-2019

a. ST. LOUIS

- o **HEATHER LUDWIG – ASP TITLE 1 READING**
2018-2019 TUTOR RATE; 10 HOURS PER WEEK
EFFECTIVE OCTOBER 16, 2018
(PLUS ADDITIONAL HOURS, AS NEEDED, AUTHORIZED BY PRINCIPAL, PAID WITH TITLE 1 FUNDS,
AS AVAILABLE)

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B. Support Personnel

1. Probation to Provisional
 - a. Michael Geyman – Bus Driver– Effective September 27, 2018
 - b. Jodie Borders – Cafeteria Monitor – Crim Elementary – Effective October 5, 2018
 - c. Lisa Rodriguez – Cafeteria Monitor – Middle School – Effective October 11, 2018
2. Paul Booth – Supervisor Rate effective August 24, 2018 through August 31, 2018 for assuming Head Custodian duties at the High School.
[OAPSE Article 8 Section I]
3. Retirement
 - a. Peggy Thompson – Computer Operator
Effective January 1, 2019
4. **EMPLOYMENT**
 - a. **ROBERT YOUNG – CUSTODIAN 2ND SHIFT – CONNEAUT ELEMENTARY
EFFECTIVE OCTOBER 22, 2018; EXPERIENCE FACTOR 0; 85 WORKING DAY PROBATION**
 - b. **CARA ZAVALETA – CAFETERIA MONITOR – CONNEAUT ELEMENTARY
EFFECTIVE OCTOBER 17, 2018; EXPERIENCE FACTOR 3; 85 WORKING DAY PROBATION**

C. Other Personnel

1. Employment
 - a. Kristine Fauver – School Psychologist
\$80.00 per hour; Hours to be determined by the Executive Director of Pupil Services, not to exceed 19 hours per week
Effective October 1, 2018

2. Volunteer Recognitions (Unpaid)

- a. Athletic Volunteers
- b. Breakfast Buddies

Exhibit 4

Jane Milbrodt	Joyce Mueller	Shelley Hirth	Cheryl Steinke
Jeff Dever			

c. Library Aides

Carolyn Loar	Kara Smith	Kathy Wade	Alita Frater
Bette Blair	Kathy Bechstein	Pattie Jo Butler	Tom Frater
Ali Gillespie	Beth McIntosh	Paula Munson	Jen Myers
Paula Hermes	Lois Ward	Heather Finley	Betsy Wilhelm
Jamie Alt	Robin Belleville	Tracey Culp	Jennifer DeVries
Kitty DeVries	Katie Evans	Jane Fawcett	Shanna Gerken
Erica Hamilton	Tanya Height	Amber Hines	Megan Litchfield
Cindy Messenger	Joyce Osterud	Amanda Parish	Marlene Rath
Irene Rieman	Amy Seiffert	Chrissy Shafer	Jean Suelzer
Stephanie Tyson	Jeanine Alberti	Terri Bateson	Karolina Jursikova
Diane Collins	Heather Kramer	Lindsay Moore Davis	Karen Meyer
Linda Duda	Kevin Sullivan	Marilyn Flick	Bonnie Waterfield

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Allison Freeman Jeanne Westhoven Amy Gilbert Katy Hughes

d. LUNCH BUNCH

AMANDA STILES	AMY SEIFFERT	CHRISSEY SHAAL	CLAIRE SEMER
CRISTAL NELSON	DIANA BYERS	ERICA GROSSMAN	ERICA HAMILTON
ERIN GOFF	FALLON HINDLEY	JAMIE ALT	JANE FAWCETT
JENNIFER DEVRIES	JESSICA YODER	JILL BOISE	KATIE BURRIS
KATIE EVANS	LAURA STOUT	MACKENZIE CRANE	MARY BETH CZERNIAK
MEGAN JICHA	PAULA HOILES	SARA MEYER	SARAH HURST
SHANNA GERKEN	SHIRLEY VANDUSEN	TANYA HEIGHT	

3. Student Activity Contracts for 2018-2019 (Occasional employees in paid/contractual positions)
 - a. Employment *Exhibit 5*
 - *Contingent upon completion of all training requirements, background checks & receipt of valid Pupil Activity Permit
4. Additional duties related to the spring musical “High School Musical” to be paid from the Musical Student Activity Fund:
 - a. Adam Jarvis – Accompanist for auditions - \$120.00
5. **TUTORS OF LIMITED ENGLISH PROFICIENT STUDENTS, AS NEEDED, FOR THE 2018-2019 SCHOOL YEAR; \$25.64/HOUR**
[HOURS TO BE DETERMINED BY THE EXECUTIVE DIRECTOR TEACHING & LEARNING ON A CASE BY CASE BASIS. TOTAL COMBINED HOURS NOT TO EXCEED 18 HOURS PER WEEK.]
GAYTSDALIA OTLEY – MIDDLE SCHOOL & HIGH SCHOOL

It was moved by:	seconded by:	
Discussion		
Treasurer’s roll call:	Aye:	Nay:
Jill Carr	_____	_____
Ginny Stewart	_____	_____
Paul Walker	_____	_____
William Clifford	_____	_____
Norman Geer	_____	_____

- XI. Operations
 - A. The Treasurer requests:
 1. Presentation and adoption of the Five-Year Forecast.
 - B. The Superintendent requests:
 1. Approval of the following agreements:
 - a. Acceptance of an Affiliation Agreement between Bowling Green State University and Bowling Green City Schools for establishing a graduate student speech-language pathology internship program (first approved May 19, 2015). *Exhibit 6*
 - b. Contracts for Students with Disabilities for the 2018-2019 school year with:
 - 1) Defiance City Schools for one special needs students *Exhibit 7*
 - 2) Elmwood Local Schools for one special needs student *Exhibit 8*
 - 3) Patrick Henry Local Schools for one special needs student *Exhibit 9*

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- 4) Otsego Local Schools for three special needs students *Exhibit 10*
- 5) Fostoria City Schools for one special needs student *Exhibit 11*
- 6) **NORTH BALTIMORE LOCAL SCHOOLS FOR ONE SPECIAL NEEDS STUDENT** *EXHIBIT 14*

- c. AGENDA DATE CORRECTION FROM AUGUST 21, 2018 BOE MEETING TO MATCH EXHIBIT:
Acceptance of a Service Agreement between Springfield Local Schools and Bowling Green City Schools for occupational therapy services at the LEAP Program for special needs students effective August 20, 2018 through May 24, 2019.

- d. Acceptance of a Client Services Agreement between ProCare Therapy and Bowling Green City Schools for a School Psychologist effective October 17, 2018 through May 30, 2019; maximum of 19.5 hours per week. *Exhibit 12*

- 2. Approval of a Request for Student Trips:
 - a. Travel to a competition trip for Model UN students to attend a four day conference at the Model United Nations Conference in Chicago, Illinois, February 7, 2019 to February 10, 2019.
Advisor: Mary Kern.
Costs paid via student fund raisers, student payments and club funds.

 - b. Approval of a student trip request for DECA students [Penta Career Center program at BGHS] to attend the DECA Fall Leadership Conference on October 29 to October 30, 2018 in Columbus, Ohio.
Advisor: Cara Maxey
Penta Career Center to pay registration and transportation costs; students responsible for meals.

 - c. Approval of a student trip request for BG Jazz Band students to attend Jazz at Lincoln Center Orchestra with Wynton Marsalis on November 28, 2018 in Hill Auditorium, University of Michigan, Ann Arbor, Michigan.
Advisor: Jeremy Sison
Costs to be paid by students.

 - d. Approval of a student trip request for DECA students [Penta Career Center program at BGHS] to attend the DECA Central Region Leadership Conference on November 16 to November 18, 2018 in Detroit, Michigan.
Advisor: Cara Maxey
All costs to be paid by student.

 - e. **APPROVAL OF A STUDENT TRIP REQUEST FOR BGHS WRESTLING TEAM TO ATTEND AN OVERNIGHT ATHLETIC EVENT JANUARY 11 TO JANUARY 12, 2019 AT NORDONIA HIGH SCHOOL IN MACEDONIA, OHIO.**
ADVISOR: JOHN PICKENS
ALL COSTS TO BE PAID BY BGWC BOOSTERS.

 - f. **APPROVAL OF A STUDENT TRIP REQUEST FOR BGHS WRESTLING TEAM TO ATTEND AN OVERNIGHT ATHLETIC EVENT JANUARY 18 TO JANUARY 19, 2019 AT FIRESTONE COMMUNITY LEARNING CENTER IN AKRON, OHIO.**
ADVISOR: JOHN PICKENS
ALL COSTS TO BE PAID BY BGWC BOOSTERS.

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3. Acceptance on the following gifts:

\$ 1,147.04	Back to School Supplies	BG Noon Kiwanis	Donation
\$ 2,600.00	BGEA Professional Development	Gerald & Kelly Brooks	Donation
8 OFFICE CHAIRS (VALUED AT \$400) BG CITY SCHOOLS GREG SHEPHERD/SASS SALON DONATION			

4. First reading of new policies:

2261.03 - District and School Report Card
7450 - Property Inventory

5. Review and adoption of the following revised/replacement policies:

0131 - Legislative
0141.2 - Conflict Of Interest
0164 – Notice of Meetings
0165.1 – Regular Meetings
0165.2 - Special Meetings
0165.3 - Recess/Adjournment
0166 - Executive Session
0168 - Minutes
0169.1 - Public Participation at Board Meetings
1240.01 - Non-Reemployment of the Superintendent
1422 - Nondiscrimination and Equal Employment Opportunity
1541 - Termination and Resignation
1623 - Section 504/Ada Prohibition Against Disability Discrimination In Employment
1662 - Anti-Harassment
2111 - Parent and Family Engagement
2260 - Nondiscrimination and Access to Equal Educational Opportunity
2260.01 - Section 504/Ada Prohibition Against Discrimination Based On Disability
2261 - Title I Services
2261.01 - Parent And Family Member Participation in Title I Programs
3122 - Nondiscrimination and Equal Employment Opportunity
3123 - Section 504/Ada Prohibition Against Disability Discrimination In Employment
3140 - Termination, Resignation and Retirement
3362 - Anti-Harassment
4122 - Nondiscrimination and Equal Employment Opportunity
4123 - Section 504/Ada Prohibition Against Disability Discrimination In Employment
4140 - Termination and Resignation
4162 - Drug and Alcohol Testing Of CDL License Holders and Other Employees Who Perform Safety Sensitive Functions
4362 - Anti-Harassment
5517 - Anti-Harassment
5610 - Removal, Suspension, Expulsion, and Permanent Exclusion of Students
5610.02 - In-School Discipline
5610.03 - Emergency Removal of Students
5611 - Due Process Rights
6320 - Purchasing and Bidding
6325 - Procurement – Federal Grants/Funds
6423 - Use of Credit Cards
8141 - Mandatory Reporting Of Misconduct by Licensed Employees

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6. Approval of a change order as recommended by Buehrer Group for the Middle School addition project. [Deduct]: [\$ 6,700.00]

Exhibit 13

- 7. APPROVAL OF THE TERMS OF THE BGHS CLASS OF 1973 MEMORIAL SCHOLARSHIP AS PRESENTED.**

EXHIBIT 15

It was moved by:	seconded by:	
Discussion		
Treasurer's roll call:	Aye:	Nay:
Jill Carr	_____	_____
Ginny Stewart	_____	_____
Paul Walker	_____	_____
William Clifford	_____	_____
Norman Geer	_____	_____

- XII. Adjust the date of the November regular board meeting from Tuesday, November 20, 2018 to Tuesday, November 13, 2018.

It was moved by:	seconded by:	
Discussion		
Treasurer's roll call:	Aye:	Nay:
Jill Carr	_____	_____
Ginny Stewart	_____	_____
Paul Walker	_____	_____
William Clifford	_____	_____
Norman Geer	_____	_____

- XIII. Opportunity for Public and/or Board to present additional items.

- XIV. Executive Session

1. Enter Time:

It was moved by:	seconded by:	
Discussion		
Treasurer's roll call:	Aye:	Nay:
Jill Carr	_____	_____
Ginny Stewart	_____	_____
Paul Walker	_____	_____
William Clifford	_____	_____
Norman Geer	_____	_____

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2. Exit Time:

It was moved by:	seconded by:	
Discussion		
Treasurer's roll call:	Aye:	Nay:
Jill Carr	_____	_____
Ginny Stewart	_____	_____
Paul Walker	_____	_____
William Clifford	_____	_____
Norman Geer	_____	_____

XV. Adjournment

It was moved by:	seconded by:	
Discussion		
Treasurer's roll call:	Aye:	Nay:
Jill Carr	_____	_____
Ginny Stewart	_____	_____
Paul Walker	_____	_____
William Clifford	_____	_____
Norman Geer	_____	_____

*Policy 0160- Meetings: Each person addressing the Board will give his/her name, address & applicable group affiliation. If several people wish to speak, each person will be allotted three minutes until the total time of thirty (30) minutes is used. During that period, no person may speak twice until all who desire to speak have had the opportunity to do so. Persons desiring more time should follow the procedures of the Board to be placed on the regular agenda. The period of public participation may be extended by a vote by the majority of the Board.