

RECORD OF PROCEEDINGS

Minutes of Bowling Green Board of Education

Regular Meeting

Held Middle School Library

February 20, 2018

Bowling Green Board of Education  
Bowling Green, Ohio  
Regular Meeting  
February 20, 2018

The regular meeting of the Bowling Green Board of Education was called to order by President Carr at 5:05 p.m. in the Middle School Library.

Roll Call: Present: Stewart, Walker, Geer, Carr  
Absent: Clifford

Superintendent Scrucci led a moment of silence in honor of the Florida school tragedy.

Opportunity for public to address the Board on agenda items – None

Kent Buehrer of Buehrer Group Architecture presented an update on the High School locker room renovations and the Middle School addition project.

Showcase Presentations:

Beth Krolak: "2017-18 Tech projects" – School Messenger – Power School  
Dawn Dazell: "SafeSchools training modules"

The Superintendent's report was presented covering a variety of topics.

**10925** It was moved by Walker, seconded by Stewart to approve the minutes of the Organizational meeting of January 9, 2018; the Special meetings of January 15, 2018, January 19, 2018 and January 30, 2018 and the Regular meeting of January 16, 2018.

Roll Call: Ayes: Walker, Stewart, Geer, Carr  
Nays: None Motion passed.

**10926** It was moved by Walker, seconded by Geer to approve the listing of expenditures and investments made January 1 through 31, 2018 and the Treasurer's monthly report.

Roll Call: Ayes: Walker, Geer, Stewart, Carr  
Nays: None Motion passed.

At this time Ginny Stewart presented a Levy Campaign Update.

**10927** It was moved by Stewart, seconded by Walker to approve personnel as recommended by the Superintendent.

CERTIFICATED PERSONNEL:

Supplemental resignation for 2018-2019

Amanda Pasley – Head Volleyball Coach – High School – Effective January 18, 2018

Supplemental employment for 2017-2018

Scott Wisniewski – Track & Field Assistant Coach – High School \$1,656.00

Leave Request

Kaitlyn Cenci – effective March 5, 2018 through May 20, 2018  
Using available sick leave, plus leave without pay

Extension of previously approved leave request

Heather Potter – December 11, 2018 through March 11, 2018 (approved 10/17/18 Board Meeting)  
Extended through March 18, 2018 – Leave without pay

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## Payment to organize Conneaut Book Room

Danielle Carrasquillo Katlin Dasher

Organize Conneaut book room according to curriculum planning documents and units of study  
To be paid from Title IIA funds. One Saturday during the month of February 2018 at \$100.00 per day.

## SUPPORT PERSONNEL:

### Correction

Candi Hulbert – Supervisor Rate effective November 27, 2017 through December 1, 2017 for assuming Head Custodian duties at the Middle School. (OAPSE Article 8 Section I)

### Leave of Absence Request

Robin Lopez – February 6, 2018 through February 12, 2018  
Extended leave without pay

Heather Weillau – April 11, 2018 through June 1, 2018  
Using available sick leave and leave without pay

### Probation to Provisional

Tyler Roy – Mechanic's Assistant – Effective January 24, 2018

Cody Tantari – Custodian 2<sup>nd</sup> Shift High School – effective January 22, 2018

### Retirement

Dorothy Euler – Bus Driver & Cashier/Worker Food Service – High School  
Effective June 1, 2018

### Employment

Leslie Beagle – Food Service Cafeteria Monitor – Middle School  
Effective January 29, 2018; Experience Factor 0; 85 working day probation

### Transfer/Promotion

Michael Geyman From: Transportation Substitute  
To: Bus Driver

Experience Factor 0 – 85 work day probation  
Effective: February 20, 2018

### Resignation

Rayna Viola – Food Service Cashier/Worker – Middle School – effective March 2, 2018

## OTHER PERSONNEL:

### Employment / Student Activity Contracts for 2017-2018

(Occasional employees in paid/contractual positions)

Ian Johnson – Lacrosse Assistant Coach – High School: \$1,800.00

Derick Mobus – Track & Field Assistant Coach – High School \$2,484.00

Eric Lutton – Track & Field Assistant Coach – High School: \$2,484.00

### Volunteer Recognitions (Unpaid)

Derick Mobus – Volunteer Indoor Track & Field Assistant Coach – High School

## UNCLASSIFIED PERSONNEL:

### Employment

Esther Moosbrugger EMIS Coordinator 253 Day/Year Calendar  
\$44,000/Year; Prorated effective February 2, 2018

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**ADMINISTRATIVE PERSONNEL:**

Employment

Gary Keller – Crim Elementary – Substitute Principal  
Per Diem: \$400.00; effective February 26, 2018 through May 28, 2018

Roll Call: Ayes: Stewart, Walker, Geer, Carr  
Nays: None Motion passed.

**10928** It was moved by Walker, seconded by Stewart to approve a Resolution Accepting the Amounts and Rates as Determined by the Budget Commission and Authorizing the Necessary Tax Levies and Certifying Them to the County Auditor.

**RESOLUTION ACCEPTING THE AMOUNTS AND RATES AS DETERMINED BY THE BUDGET COMMISSION AND AUTHORIZING THE NECESSARY TAX LEVIES AND CERTIFYING THEM TO THE COUNTY AUDITOR**

(CITY, VILLAGE OR RURAL BOARD OF EDUCATION)  
Revised Code, Secs. 5705.34, .35

The Board of Education of the BOWLING GREEN CSD, Wood County, Ohio, met in (regular or special) session on the \_\_\_\_\_ day of \_\_\_\_\_, 2018, at the office of \_\_\_\_\_ with the following members present:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_ moved the adoption of the following Resolution:

WHEREAS, This Board of Education in accordance with the provisions of law has previously adopted a Revenue Estimate for the next succeeding fiscal year commencing July 1st, 2018; and

WHEREAS, The Budget Commission of Wood County, Ohio, has certified its action thereon to this Board together with an estimate by the County Auditor of the rate of each tax necessary to be levied by this Board, and what part thereof is without, and what part within, the ten mill tax limitation; therefore, be it

RESOLVED, By the Board of Education of the \_\_\_\_\_ School District, Wood County, Ohio, that the amounts and rates, as determined by the Budget Commission in its certification, be and the same are hereby accepted; and be it further

RESOLVED, That there be and is hereby levied on the tax duplicate of said School District the rate of each tax necessary to be levied within and without the ten mill limitation as follows:

**SCHEDULE A  
SUMMARY OF AMOUNTS REQUIRED FROM GENERAL PROPERTY TAX APPROVED BY BUDGET COMMISSION, AND COUNTY AUDITOR'S ESTIMATED TAX RATES**

Bowling Green CSD	AMOUNT APPROVED BY BUDGET COMM. INSIDE 10 MILL LIMITATION	AMT TO BE DERIVED FROM LEVIES OUTSIDE 10 MILL LIMITATION	COUNTY AUDITOR EST. OF TAX RATE LEVIED	
			INSIDE 10 MILL LIMIT.	OUTSIDE 10 MILL LIMIT.
	Column 2	Column 3		
EMERGENCY FUNDS		1,071,427.02		1.00
GENERAL FUND	2,700,308.48	14,316,950.80	4.00	46.10
BOND RETIREMENT		1,707,568.82		2.68
LIBRARY FUND				
PERMANENT IMPR.		821,052.19		1.20
STATE				
<b>TOTAL</b>	<b>2,700,308.48</b>	<b>17,016,026.83</b>	<b>4.00</b>	<b>53.48</b>

**SCHEDULE B  
Levies outside 10 mill limitation, Excludes of Debt Levies**

GENERAL FUND	TAX RATE AUTHORIZED TO BE LEVIED	AUDITOR'S ESTIMATE OF YIELD OF LEVY
Current Expense Levy Authorized by voters on 1978 for not to exceed _____ years.	20.80	
Current Expense Levy Authorized by voters on 1977 for not to exceed _____ years.	2.50	
Current Expense Levy Authorized by voters on 1979 for not to exceed _____ years.	4.50	
Current Expense Levy Authorized by voters on 1981 for not to exceed _____ years.	4.30	14,316,950.80
Current Expense Levy Authorized by voters on 1985 for not to exceed _____ years.	4.00	
Current Expense Levy Fund: Authorized by voters on 1988 for not to exceed _____ years.	4.00	
Current Expense Levy: Authorized by voters 6/8/03 for not to exceed 5 years, 2010-2015	3.80	
Current Expense Levy Authorized by voters 6/8/2015 for not to exceed 5 years, 2016-2019	4.20	
PI Fund: Levy Authorized by voters on 6/4/99 for not to exceed years cont.	1.20	821,052.19
Emergency levy Authorized by voters on 6/8/16 for not to exceed 5 yrs 2016-2019	1.70	1,071,427.02

and be it further  
RESOLVED, That the Treasurer of this Board be and is hereby directed to certify a copy of this Resolution to the County Auditor of said County.

\_\_\_\_\_ seconded the Resolution and the roll being called upon its adoption the vote resulted as follows:

Mr. \_\_\_\_\_ Mr. \_\_\_\_\_  
Mr. \_\_\_\_\_ Mr. \_\_\_\_\_  
Mr. \_\_\_\_\_ Mr. \_\_\_\_\_

Adopted the \_\_\_\_\_ day of \_\_\_\_\_, 2018.  
\_\_\_\_\_  
Treasurer, Board of Education of \_\_\_\_\_  
School District, Wood County, Ohio

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### CERTIFICATE OF COPY Original on File

The State of Ohio, Wood County, ss.

I, \_\_\_\_\_, Treasurer of the Board of Education of the \_\_\_\_\_ School District, in said County, and in whose custody the Files and Records of said Board are required by the Laws of the State of Ohio to be kept, do hereby certify that the foregoing is taken and copied from the original \_\_\_\_\_

\_\_\_\_\_ now on file with said Board, that the foregoing has been compared by me with said original document, and that the same is a true and correct copy thereof.

WITNESS my signature, this day of \_\_\_\_\_, 2018.

\_\_\_\_\_  
Treasurer of the Board of Education of \_\_\_\_\_  
School District  
Wood County, Ohio

Roll Call: Ayes: Walker, Stewart, Geer, Carr  
Nays: None Motion passed.

**10929** It was moved by Walker, seconded by Geer to approve items as requested by the Superintendent

Acceptance of gifts

\$ 100.00	1Book BG- Elementary	Lemke & Whitaker LTD, DBA Express Employment Professionals	Donation
\$ 200.00	Panksepp, Quinn, Sanders, Wolfe Memorial Scholarship	Anthony, Jr. & Sarah Zmary	Donation
\$ 300.00	Kenwood STEAM Club	Kenwood School PTO	Donation
\$ 250.00	4th Grade Math Day	Crim Elementary School PTO, Inc.	Donation
\$ 250.00	Kenwood 5th Grade Camp Fund	Terri & Stephen Baleson	Donation
\$ 200.00	Panksepp, Quinn, Sanders, Wolfe Memorial Scholarship	Kathryn Campbell	Donation
\$ 200.00	Panksepp, Quinn, Sanders, Wolfe Memorial Scholarship	Kelsey Kuhlman	Donation

Acceptance of a County Service Agreement-Consortium Services and a County Service Agreement-Specialized Services with the Wood County Educational Service Center for the 2018-2019 School Year as presented.

2018 - 2019

Exhibit 4

**Wood County Educational Service Center  
2018 - 2019  
County Service Agreement - Consortium Services**

Pursuant to the Ohio Revised Code 3313.843 and 3313.845, the Wood County Educational Service Center (WCESC), as Fiscal Agent, and the Board of Education of the Bowling Green City School District (District), agree this \_\_\_\_\_ day of \_\_\_\_\_, 2018 to the following contractual terms:

**Section 1.** Subject to the terms and conditions set forth in Sections 2-9, the WCESC agrees to provide services authorized by the Ohio Revised Code and requested by the District through this contract, as selected by the district in Section 2 below, for the period of July 1, 2018 through June 30, 2019.

**Section 2.** The District elects to participate in the following programs and receive any services associated with those programs as detailed below. Additional services not checked (✓) can be added as agreed upon between the District and the WCESC.

- A.  Adaptive Physical Education Services
- B.  Alternative Learning Center Classroom Services
- C.  Alternative Learning Center Intervention Specialist Tutoring Services
- D.  Bus Monitors -- including HSY
- E.  Community Learning Centers Tutoring Services (Math & Reading)
- F.  Community & School-Based ATOD Services (Alcohol, Tobacco & Other Drugs)
- G.  Emotionally Disturbed Classroom Program
- H.  Gifted Coordination Services
- I.  Multiple Disabilities Classroom Program
- J.  On-line Math & Reading Intervention through SuccessMaker
- K.  Occupational Therapy Services
- L.  Opportunity School
- M.  Paraprofessionals / Student Attendants -- including HSY
- N.  Parent Mentor Services (No cost if grant funded)
- O.  Physical Therapy Services
- P.  Preschool Itinerant Services
- Q.  Preschool Special Needs Classroom Program
- R.  Psychologist Services \_\_\_\_\_ Number of Days
- S.  School Improvement Specialist Services \_\_\_\_\_ Number of Days
- T.  Speech Language Therapy Services

**Section 3.** The WCESC reserves the right to cancel any one or all of the services and programs listed in Section 2 of this Agreement if an insufficient number of districts elect to participate in a particular program, or if there is a discontinuation or reduction of funds. Notice of such cancellation will be provided to the District by the WCESC.

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**Section 4.**

In consideration of the services and programs contracted for above, the District agrees to pay for any programs or services in which it has elected to participate, and the pro-rata share of any unemployment benefits which may become payable due to cancellation of any services or programs.

**Section 5.**

The District further agrees to pay the WCESC for any and all programs or services in which it has elected to participate. The District agrees to assume and pay all expenses including, but not limited to, any and all salary and fringe benefits (such as unemployment, health care insurance, severance, liability insurance, workers' compensation) for individuals contracted by the District from the WCESC.

**Section 6.**

The District agrees to pay the WCESC an agency fee of 4.5% for any and all services rendered.

**Section 7.**

The District, in consideration of the Agreement with the WCESC to provide services and programs contracted for above, agrees to provide written notice to the WCESC of its desire to withdraw from participation in any one or more of the programs and services contracted for above no later than December 31, 2018. Such withdrawal notice, if received by WCESC on or before December 31, 2018, shall operate to eliminate for the succeeding school year, all contractual obligations of the parties with respect to the programs or services, which are included in the notice of withdrawal.

**Section 8.**

All invoices for the programs and services contracted herein by the WCESC shall be due and payable not more than thirty (30) days from the date of mailing of the invoice by WCESC.

**Section 9.**

With regard to any therapy services provided by the WCESC pursuant to this Agreement, the WCESC (1) will comply with the requirement of 45 CFR 164.504(c)(1) for safeguarding and limiting access to information concerning beneficiaries; (2) will allow the representatives of the U.S. Department of Human Services, ODM, ODB or their respective designee access to the subcontractor's books, documents and records; and (3) acknowledges that they or their principals are not suspended or debarred.

**Terms of Agreement**

In consideration of their mutual promises contained herein, and for the other goods and valuable consideration, it is hereby agreed as follows:

Bowling Green City Board of Education (District) and Wood County Educational Service Center (WCESC) state that they will comply with all rules and regulations of the Americans with Disabilities Act and agree by signing this agreement that each shall conform and comply with said regulations related to this agreement.

The District and WCESC agree that as a condition of this contract, there shall be no discrimination against any employee, agent, or sub-contractor because of race, color, sex, religion, national origin, handicap, or any other factor as specified in Title VII of the Civil Rights Act of 1964, Rehabilitation Act of 1973 and subsequent amendments. It is further agreed that the District and WCESC will comply with all appropriate federal and state laws regarding such discrimination and the right to and method of appeal shall be made available to all persons under this contract. Any agency found out of compliance with this paragraph may be subject to termination of this contract.

The WCESC agrees to ensure that any agent, including a subcontractor to whom it provides Protected Health Information received from or created or received by WCESC on behalf of the District, agrees to the same restrictions and conditions that apply through this contract to the WCESC with respect to such information.

Except as otherwise limited in this contract, the WCESC may use or disclose Protected Health Information to perform functions, activities, or services for, or on behalf of, the District, provided that such use or disclosure would not violate the Privacy Rule if done by the District or the minimum necessary policies and procedures of the District.

(b)(7)(C) - (b)(7)(D) - (b)(7)(E) - (b)(7)(F) - (b)(7)(G) - (b)(7)(H) - (b)(7)(I) - (b)(7)(J) - (b)(7)(K) - (b)(7)(L) - (b)(7)(M) - (b)(7)(N) - (b)(7)(O) - (b)(7)(P) - (b)(7)(Q) - (b)(7)(R) - (b)(7)(S) - (b)(7)(T) - (b)(7)(U) - (b)(7)(V) - (b)(7)(W) - (b)(7)(X) - (b)(7)(Y) - (b)(7)(Z)

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The District hereby agrees, in return for such services provided, as set forth in this contract to assume the following costs as outlined herein:

**Salary**

As per salary schedules adopted by the Wood County Educational Service Center Governing Board for the school year(s) covered by this agreement.

**Retirement / Workers' Compensation**

The employer's share of retirement, including SERA Surcharge, and Workers' Compensation

**Insurance**

Cost of life, medical, dental, and liability insurance currently paid by the Educational Service Center for eligible employees.

**Medicare**

The employer's share of Medicare premium

**Severance Pay**

Costs incurred due to payment of "severance pay" to an individual previously employed as part of this service agreement shall be the obligation of the participating district(s) pro-rated on district participation of that employee's service in the various programs within the ESC over the previous five (5) years.

**Unemployment Compensation**

Costs resulting from any claim filed for unemployment by an individual previously employed as part of this service agreement shall be the obligation of the participating district(s) pro-rated on district participation of that employee's service.

**Miscellaneous Expenses**

Expenses for approved professional meetings, mileage, supplies, purchased services, equipment, agency fee and another other necessary budgetary expenses.

**Out of County & Non Allocation Fee**

A fee of 5% will be charged against any and all services rendered to school districts who are not aligned to the WCESC and all agencies.

**Approval of Agreement**

Approved by the Board of Education of the Bowling Green City School District:

Resolution Number \_\_\_\_\_

(Please attach a copy of Board Resolution)

Approved by the Governing Board of the Wood County ESC:

Resolution Number \_\_\_\_\_

Wood County Educational Service Center

Bowling Green City School District

Governing Board President

Board of Education President

Treasurer / CFO

Date

Treasurer / CFO

Date

(b)(7)(C) - (b)(7)(D) - (b)(7)(E) - (b)(7)(F) - (b)(7)(G) - (b)(7)(H) - (b)(7)(I) - (b)(7)(J) - (b)(7)(K) - (b)(7)(L) - (b)(7)(M) - (b)(7)(N) - (b)(7)(O) - (b)(7)(P) - (b)(7)(Q) - (b)(7)(R) - (b)(7)(S) - (b)(7)(T) - (b)(7)(U) - (b)(7)(V) - (b)(7)(W) - (b)(7)(X) - (b)(7)(Y) - (b)(7)(Z)

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### R.C. 5705.41 and R.C. 5705.412 Certificate

We certify that the Board has in effect for the remainder of the fiscal year and succeeding fiscal years the authorization to levy taxes including the renewal or replacement of existing levies, which when combined with the estimated revenues from all other sources available to the district at the time of certification, are sufficient to provide operating revenues necessary to enable the Board to maintain all personnel and programs for all the days set forth in its adopted school calendars for the current fiscal year and for a number of days in succeeding fiscal years equal to the number of days instruction was held or is scheduled for the current fiscal year. We additionally certify that the amount required to meet the obligation of the fiscal year in which the attached contract is made has been lawfully appropriated for such purpose and is in the treasury or in the process of collection to the credit of an appropriate fund free from any previous encumbrances.

Treasurer / CFO \_\_\_\_\_ Date \_\_\_\_\_ Superintendent \_\_\_\_\_ Date \_\_\_\_\_

Board President \_\_\_\_\_ Date \_\_\_\_\_

### R.C. 3313.843 and R.C. 3313.845 Verification

I hereby certify that a copy of this Agreement was sent to the Ohio Department of Education via Regular U.S. Mail on or before \_\_\_\_\_.

WCESB Treasurer / CFO \_\_\_\_\_ Date \_\_\_\_\_

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### Wood County Educational Service Center County Service Agreement - Specialized Services

Pursuant to the Ohio Revised Code 3313.843 and 3313.845, the Wood County Educational Service Center (WCESB), as Fiscal Agent, and the Board of Education of the Bowling Green City School District (District), agree this \_\_\_\_\_ day of \_\_\_\_\_, 2018 to the following contractual terms:

**Section 1.** Subject to the terms and conditions set forth in Sections 2-9, the WCESB agrees to provide services authorized by the Ohio Revised Code and requested by the District through this contract, as selected by the district in Section 2 below, for the period of July 1, 2018 through June 30, 2019.

**Section 2.** The District elects to participate in the following programs and receive any services associated with those programs as detailed below. Additional services not checked (✓) can be added as agreed upon between the District and the WCESB.

- A.  RD Teacher
- B.  Secretary
- C.  Special Contract Employees
- D.  School Psychologist Intern

**Section 3.** The WCESB reserves the right to cancel any one or all of the services and programs listed in Section 2 of this Agreement if an insufficient number of districts elect to participate in a particular program or if there is a discontinuation or reduction of funds. Notice of such cancellation will be provided to the District by the WCESB.

**Section 4.** In consideration of the services and programs contracted for above, the District agrees to pay for any programs or services in which it has elected to participate, and the pro-rata share of any unemployment benefits which may become payable due to cancellation of any services or programs.

**Section 5.** The District further agrees to pay the WCESB for any and all programs or services in which it has elected to participate. The District agrees to assume and pay all expenses including, but not limited to, any and all salary and fringe benefits (such as unemployment, health care insurance, severance, liability insurance, workers' compensation) for individuals contracted by the District from the WCESB.

**Section 6.** The District agrees to pay the WCESB an agency fee of 4.5% for any and all services rendered.

**Section 7.** The District, in consideration of the Agreement with the WCESB to provide services and programs contracted for above, agrees to provide written notice to the WCESB of its desire to withdraw from participation in any one or more of the programs and services contracted for above no later than December 31, 2018. Such withdrawal notice, if received by WCESB on or before December 31, 2018, shall operate to eliminate for the succeeding school year, all contractual obligations of the parties with respect to the programs or services, which are included in the notice of withdrawal.

**Section 8.** All invoices for the programs and services contracted herein by the WCESB shall be due and payable not more than thirty (30) days from the date of mailing of the invoice by WCESB.

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### Section 9.

With regard to any therapy services provided by the WCESC pursuant to this Agreement, the WCESC (s) will comply with the requirement of 45 CFR 154.504(c)(3) for safeguarding and limiting access to information concerning beneficiaries; (c) will allow the representatives of the U.S. Department of Human Services, ODM, ODE or their respective designees access to the subcontractor's books, documents and records; and (c) acknowledges that they or their principles are not suspended or debarred.

### Terms of Agreement

In consideration of their mutual promises contained herein, and for the other goods and valuable consideration, it is hereby agreed as follows:

Bowling Green City Board of Education (District) and Wood County Educational Service Center (WCESC) state that they will comply with all rules and regulations of the Americans with Disabilities Act and agree by signing this agreement that each shall conform and comply with said regulations related to this agreement.

The District and WCESC agree that as a condition of this contract, there shall be no discrimination against any employee, agent, or sub-contractor because of race, color, sex, religion, national origin, handicap, or any other factor as specified in Title VI of the Civil Rights Act of 1964, Rehabilitation Act of 1973 and subsequent amendments. It is further agreed that the District and WCESC will comply with all appropriate federal and state laws regarding such discrimination and the right to and method of appeal shall be made available to all persons under this contract. Any agency found out of compliance with this paragraph may be subject to termination of this contract.

The WCESC agrees to ensure that any agent, including a subcontractor to whom it provides Protected Health Information received from or created or received by WCESC on behalf of the District, agrees to the same restrictions and conditions that apply through this contract to the WCESC with respect to such information.

Except as otherwise limited in this contract, the WCESC may use or disclose Protected Health Information to perform functions, activities, or services for, or on behalf of, the District, provided that such use or disclosure would not violate the Privacy Rule if done by the District or the minimum necessary policies and procedures of the District.

The District hereby agrees, in return for such services provided, as set forth in this contract to assume the following costs as outlined herein:

### Salary

As per salary schedules adopted by the Wood County Educational Service Center Governing Board for the school year(s) covered by this agreement.

### Retirement / Workers' Compensation

The employer's share of retirement, including SERS Surcharge, and Workers' Compensation

### Insurance

Cost of life, medical, dental, and liability insurance currently paid by the Educational Service Center for eligible employees.

### Medicare

The employer's share of Medicare premium

### Severance Pay

Costs incurred due to payment of "severance pay" to an individual previously employed as part of this service agreement shall be the obligation of the participating district(s) pro-rated on district participation of that employee's service in the various programs within the ESC over the previous five (5) years.

### Unemployment Compensation

Costs resulting from any claim filed for unemployment by an individual previously employed as part of this service agreement shall be the obligation of the participating district(s) pro-rated on district participation of that employee's service.

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### Miscellaneous Expenses

Expenses for approved professional meetings, mileage, supplies, purchased services, equipment, agency fee and another other necessary budgetary expenses.

### Out of County & Non-Alignment Fee

A fee of 5% will be charged against any and all services rendered to school districts who are not aligned to the WCESC and all agencies.

### Approval of Agreement:

Approved by the Board of Education of the Bowling Green City School District:

Resolution Number \_\_\_\_\_

(Please attach a copy of Board Resolution)

Approved by the Governing Board of the Wood County ESC:

Resolution Number \_\_\_\_\_

Wood County Educational Service Center

Bowling Green City School District

Governing Board President

Board of Education President

Treasurer / CFO

Date

Treasurer / CFO

Date

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### R.C. 5705.41 and R.C. 5705.412 Certificate

We certify that the Board has in effect for the remainder of the fiscal year and succeeding fiscal years the authorization to levy taxes including the renewal or replacement of existing levies, which when combined with the estimated revenues from all other sources available to the district at the time of certification, are sufficient to provide operating revenues necessary to enable the Board to maintain all personnel and programs for all the days set forth in its adopted school calendars for the current fiscal year and for a number of days in succeeding fiscal years equal to the number of days instruction was held or is scheduled for the current fiscal year. We additionally certify that the amount required to meet the obligation of the fiscal year in which the attached contract is made has been lawfully appropriated for such purpose and is in the treasury or in the process of collection to the credit of an appropriate fund free from any previous encumbrances.

Treasurer / CFO \_\_\_\_\_ Date \_\_\_\_\_ Superintendent \_\_\_\_\_ Date \_\_\_\_\_

Board President \_\_\_\_\_ Date \_\_\_\_\_

### R.C. 3313.843 and R.C. 3313.845 Verification

I hereby certify that a copy of this Agreement was sent to the Ohio Department of Education via Regular U.S. Mail on or before \_\_\_\_\_

WOESU Treasurer / CFO \_\_\_\_\_ Date \_\_\_\_\_

Student trip request for FFA students (FFA program at BGHS) to attend the Ohio FFA State Convention on May 2, 2018 through May 4, 2018 in Columbus, Ohio.

Advisor: Stephanie Conway All costs to be paid by student

Student trip request for Drama Club students to attend the State Thespian Conference/competition in Dayton, Ohio on March 23, 24 & 25, 2018.

Advisor: Jo Beth Gonzalez All costs to be paid by student

Change order as recommended by Buehrer Group for the High School Locker Room project.  
Additional: \$6,024.70



### Change Order

<b>PROJECT (Name and address):</b> Bowling Green High School Locker Room Renovation and Track Resurfacing 239 W Fox Road Bowling Green, Ohio 43402	<b>CHANGE ORDER NUMBER:</b> 001 <b>DATE:</b> January 23, 2018	<b>OWNER:</b> <input checked="" type="checkbox"/> <b>ARCHITECT:</b> <input checked="" type="checkbox"/> <b>CONTRACTOR:</b> <input checked="" type="checkbox"/> <b>FIELD:</b> <input type="checkbox"/> <b>OTHER:</b> <input type="checkbox"/>
<b>TO CONTRACTOR (Name and address):</b> The Splaker Company 8350 Fremont Pike Perysburg, OH 43551	<b>ARCHITECT'S PROJECT NUMBER:</b> 170108 <b>CONTRACT DATE:</b> April 19, 2017 <b>CONTRACT FOR:</b> General Construction	

**THE CONTRACT IS CHANGED AS FOLLOWS:**  
*(Include, where applicable, any significant amount attributable to previously executed Construction Change Directives)*

Item 1: Repair and replace additional VCT beyond the scope of the project. ADD \$685.00

Item 2: Build bulk heads to conceal conduits and access pathways. \$3,500.00  
(Buehrer Group to pay half cost \$3,500.00 x 1/2) ADD \$1,750.00

Item 3: Provide and install door hardware at Training Room door. \$994.00  
(Buehrer Group to pay half cost \$994.00 x 1/2) ADD \$497.00

Item 4: Additional fire alarm work due to field conditions. ADD \$2,345.00

10% Overhead and Profit. ADD \$347.70

**TOTAL ADD: \$6,024.70**

The original Contract Sum was	\$ 347,000.00
The net change by previously authorized Change Orders	\$ 0.00
The Contract Sum prior to this Change Order was	\$ 347,000.00
The Contract Sum will be increased by this Change Order in the amount of	\$ 6,024.70
The new Contract Sum including this Change Order will be	\$ 353,024.70

The Contract Time will be unchanged by Zero (0) days.  
The date of Substantial Completion as of the date of this Change Order therefore is

**NOTE:** This Change Order does not include changes in the Contract Sum, Contract Time or Guaranteed Maximum Price which have been authorized by Construction Change Directives until the cost and time have been agreed upon by both the Owner and Contractor, in which case a Change Order is executed to supersede the Construction Change Directive.

**NOT VALID UNTIL SIGNED BY THE ARCHITECT, CONTRACTOR AND OWNER.**

Buehrer Group Architects & Engineers, Inc. <b>ARCHITECT (Firm name)</b> 214 Canal Street, Maumee, OH 43437 <b>ADDRESS</b>	The Splaker Company <b>CONTRACTOR (Firm name)</b> The Splaker Company, 8350 Fremont Pike, Perysburg, OH 43551 <b>ADDRESS</b>	Bowling Green City Schools <b>OWNER (Firm name)</b> 137 Clough Street, Bowling Green, OH 43402 <b>ADDRESS</b>
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# RECORD OF PROCEEDINGS

Minutes of

Bowling Green Board of Education

Regular

Meeting

Held Middle School Library

February 20 2018

Roll Call:      Ayes:           Walker, Geer, Stewart, Carr  
                  Nays:            None                Motion passed.

Comments offered on various topics by the following members of the public:

Tracy Hovest, Paul Tyson, Jamie Baranski, Rich Chamberlain, Steve Bateson, Brenda Pike, Jorge Chavez, Aaron Sayer, Christy Sayer

10930 It was moved by Stewart, seconded by Walker to go into Executive Session at 6:27 p.m. to discuss personnel.

Roll Call:      Ayes:           Stewart, Walker, Geer, Carr  
                  Nays:            None                Motion passed.

Paul Walker left the meeting at 7:05 p.m.

10931 It was moved by Stewart, seconded by Geer to return from Executive Session at 7:42 p.m.

Roll Call:      Ayes:           Stewart, Geer, Carr  
                  Nays:            None                Motion passed.

No action was taken in Executive Session.

10932 It was moved by Stewart, seconded by Geer to adjourn at 7:44 p.m.

Roll Call:      Ayes:           Stewart, Geer, Carr  
                  Nays:            None                Motion passed.

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President

Attest: \_\_\_\_\_ Treasurer