

Board Agenda + ADDENDUM

Bowling Green City Board of Education

Tuesday, June 19, 2018

Open Forum 4:45 p.m.
 Meeting Place: Middle School Library 5:00 p.m.
 Executive Session: (if needed) End of Meeting

The Bowling Green City Schools Board of Education is responsible for setting policy to govern effectively the district and ensure students are receiving excellence in education. It is also responsible for the hiring of faculty and staff and overseeing the financial health of the district. The Board provides vision, structure, accountability, and makes decisions in the best interests of students. It also works with the Superintendent to develop short and long-term goals to position the district as one of the best in the State of Ohio. Finally, the Board advocates for strong partnerships with the community, university, and families with the goal of preparing students to live successfully in a diverse and global society.

- I. Roll Call.
- II. Pledge of Allegiance.
- III. Introduction of guests and visitors.
- IV. Special Presentation
 - **Free Little Libraries Project** **Zeb Kellough**

Habitat for Humanity of Wood County, BG Rotary, BGSU, Maria Simon of Wood County Public Library, Senior Girl Scout Troop 10149 of Black Swamp and Home Depot

Library Locations:

<i>756 Roscommon Street</i>	<i>1018 Revere Drive</i>	<i>203 Ada Avenue</i>
<i>1131 Sandpiper Lane</i>	<i>18991 Roanoke Drive</i>	<i>618 Wallace Avenue</i>
<i>18877 Mercer Road</i>	<i>215 Pike Avenue</i>	<i>1450 Devonshire Street</i>
<i>540 West Poe Road @ PAC</i>	<i>347 North Maple Street @ SASS Salon</i>	

- V. Special Recognition
 - **Bowling Green High School Boy's Track & Field**

Zachary Applegate – 1st Team All NLL 1600 Meter Run

Eric Rine – 1st Team All NLL for Seated Shot Put, Seated 100 M, Seated 400 M and Seated 800 M

OHSAA: State Runner Up in Seated Shot Put ~ Seventh Place in Seated 800 M ~ Sixth Place in Seated 400 M ~ Fourth Place in Seated 100 M
 - **Bowling Green High School Baseball**

Kyle Jackson – 1st Team All NLL Shortstop and First Team All-District Infield

Tucker Craft – 1st Team All NLL 2nd Baseman

VI. Opportunity for public to address the Board on agenda items.

It was moved by:	seconded by:	
Discussion		
Treasurer's roll call:	Aye:	Nay:
Jill Carr	_____	_____
Ginny Stewart	_____	_____
Paul Walker	_____	_____
William Clifford	_____	_____
Norman Geer	_____	_____

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- VII. Showcase Presentation – **Melanie Garbig**, Executive Director of Pupil Services:
Pupil Services and all that it encompasses
- VIII. Board President Report
- IX. Superintendent Report
- X. Correction and/or approval of the minutes of the ~~REGULAR special workshop~~ meeting of May 15, 2018. **Exhibit 1**

It was moved by:		seconded by:	
Discussion			
Treasurer’s roll call:	Aye:	Nay:	
Jill Carr	_____	_____	
Ginny Stewart	_____	_____	
Paul Walker	_____	_____	
William Clifford	_____	_____	
Norman Geer	_____	_____	

- XI. Listing of expenditures and investments made through May 01 – May 31, 2018, “then and now” payments, and the Treasurer’s monthly report.

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It was moved by:		seconded by:	
Discussion			
Treasurer’s roll call:	Aye:	Nay:	
Jill Carr	_____	_____	
Ginny Stewart	_____	_____	
Paul Walker	_____	_____	
William Clifford	_____	_____	
Norman Geer	_____	_____	

- XII. Personnel

It is the Superintendent’s recommendation to approve personnel, as submitted:

A. Certificated Personnel

1. Resignation

- a. Courtney Hollister – Science – High School
Effective May 25, 2018
- b. Alexis Marshall – Business Education – Middle School
Effective August 3, 2018
- c. Amanda Kinsley – Third Grade – Crim Elementary
Effective August 3, 2018
- d. **EMILY GERKEN – INTERVENTION SPECIALIST – HIGH SCHOOL
EFFECTIVE AUGUST 17, 2018**
- e. **JESSICA SWONGER – ART – CONNEAUT ELEMENTARY
EFFECTIVE AUGUST 2, 2018**

2. Leave Request for 2018-2019

- a. Mallory Brantley
Effective August 30, 2018 through November 25, 2018
Using available sick leave, plus leave without pay

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3. Employment for 2018-2019 (tentative salary placement pending completion of all required certification and documentation):
 - a. Matthew Caris – Science – High School – BS+15 – Step 3
 - b. Alana Sigg – Guidance Counselor – High School – MA – Step 4
4. Adjustment to previously approved resignation
 - a. Jammie Vollmar – Effective date adjusted from May 24, 2018 to May 25, 2018
5. 2018-2019 Educational Advancement
 - a. Steve Aungst from: MA to: MA+15
 - b. Laura Weaver from: BS+15 to: MA

6. Summer Work for Ag Program
Stephanie Conway – 11 days at \$ 336.05 per day

7. Supplemental Contracts for 2018-2019

a. RESIGNATION

1) PAULA WILLIAMS – QUIZ BOWL ADVISOR – MIDDLE SCHOOL – EFFECTIVE MAY 24, 2018

b. EMPLOYMENT

REV EXHIBIT 3

8. Verification of Education/Transcript Evaluation
 - a. Jacob Jones – Fourth Grade Crim Elementary
From: BS – Step 0 (April 19, 2018 board meeting) To: BS – Step 1

9. Extended Time for 2018-2019

<u>Library Media</u>	Corey Sexton / High School	2.5 days
	Heather Fallis / Middle School	2.5 days
	Tami Lynch / Elementary	5 days, as needed
<u>School Counselor</u>	Debra Ondrus / Middle School	5 days
	Alyssa Santacroce / Middle School	5 days
	Douglas Niekamp / High School	10 days
	Alana Sigg / High School	10 days
	Amanda McBride / High School	10 days
<u>School Psychologist</u>	Emily Mennitt	10 days
	Jillian Powell	10 days
	Sara Isaacs	10 days
<u>GIFTED</u>	LAURA WEAVER	10 DAYS

B. Support Personnel

1. Leave of Absence Request
 - a. Tina Binion – June 1, 2018
Extended leave without pay
2. Bookstore Cashier duties during HS Registration;
up to twenty (28) hours each @ regular rate of pay:

Pamela Desmond	Beth Joseph
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C. Other Personnel

1. Brian Kopp – Study Hall Monitor – High School
 AS NEEDED ~~181 contracted days~~ / Student-Teacher Calendar / \$93.54 per day
 Effective August 17, 2018

2. Carolyn Layne – In-School Suspension (ISSP) Monitor – High School
 AS NEEDED ~~181 contracted days~~ / Student-Teacher Calendar / ~~\$85~~ \$80 per day
 Effective August 17, 2018

3. Summer ETR and IEP writing, as needed; \$25.51/hour
 [Hours to be determined by Executive Director of Pupil Services.]

Jillian Powell Emily Mennitt

4. Volunteer Recognition for 2018-2019 (Unpaid) *Exhibit 4*

5. Student Activity Contracts for 2018-2019 (Occasional employees in paid/contractual Positions) **REV EXHIBIT 5**

6. Resignation

Xavier Suarez – 2017-2018 School Year Accompanist – High School/Middle School Choir
 Effective May 24, 2018

7. Summer Kindergarten Readiness Program; 9 days each – 2 hours per day;
 July 16 – August 10, 2018; Stipend \$600 each – Using Title 1 Funds

Kisha Nichols Margaret Kalmar Jennifer Davidson

8. STUDENT ACTIVITY CONTRACTS FOR 2018-2019

a. CONTRACT/SALARY ADJUSTMENT

1) BRANDON THEAKER – HEAD VOLLEYBALL COACH – HIGH SCHOOL
REVISED FROM: INDEX (APRIL 19, 2018 AGENDA) TO: DOLLAR AMOUNT \$4,300.00

D. UNCLASSIFIED PERSONNEL

1. LEAVE OF ABSENCE REQUEST

**a. ESTHER MOOSBRUGGER – JUNE 8, 2018 (4 HOURS); AUGUST 6 THROUGH AUGUST 8, 2018 (3 DAYS);
 AUGUST 31, 2018 (1 DAY); OCTOBER 5, 2018 (1 DAY)**
EXTENDED LEAVE WITHOUT PAY

It was moved by: Discussion Treasurer's roll call:	seconded by: Aye: Nay:
Jill Carr	_____
Ginny Stewart	_____
Paul Walker	_____
William Clifford	_____
Norman Geer	_____

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ED. Extended Leave without Pay Request for Professional Growth Sabbatical; BGSU employment partnership. [BGEA Section 3.1 A 6]

1. Danielle Carrasquillo
 Effective August 17, 2018 through ~~MAY 31~~ **June 3**, 2019
 Healthcare coverage will not be provided by the district for the duration of the leave
2. Kori Atwood
 Effective August 17, 2018 through ~~MAY 31~~ **June 3**, 2019
 Healthcare coverage will not be provided by the district for the duration of the leave

It was moved by:	seconded by:	
Discussion		
Treasurer's roll call:	Aye:	Nay:
Jill Carr	_____	_____
Ginny Stewart	_____	_____
Paul Walker	_____	_____
William Clifford	_____	_____
Norman Geer	_____	_____

XIII. Operations

A. The Treasurer requests:

1. Authorization for Temporary Appropriations for Fiscal Year 2019 at fifty (50%) percent of the 2018 appropriation levels to get the year started.
2. **FISCAL YEAR 2018 APPROPRIATION AMENDMENTS AS PRESENTED:**

FUND	FUNC	DESCRIPTION	AMOUNT INCREASE(DECREASE)
001	3000	GENERAL - NONINSTRUCTIONAL	\$(1,000.00)
001	5000	GENERAL - FACILITY IMPROVEMENTS	\$1,000.00
004		CONSTRUCTION	57,500.00
451		NETWK CONNECTIVITY	600.00
007-0340		BGHS FACULTY BOOK SCHOLARSHIPS	500.00
499-9218		STRATEGIES "SECONDARY TRANSITION" STUDENT W/DISABILITIES	1,393.50

B. Reaffirmation of resolution approving Rockmill Financial Consulting, LLC as presented April 19, 2018.

Exhibit 6

It was moved by:	seconded by:	
Discussion		
Treasurer's roll call:	Aye:	Nay:
Jill Carr	_____	_____
Ginny Stewart	_____	_____
Paul Walker	_____	_____
William Clifford	_____	_____
Norman Geer	_____	_____

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C. The Superintendent requests:

1. Approval of the following agreements:

- a. Service Agreements for three special needs student between Bowling Green School District and Bittersweet Inc. for the 2018-2019 school year, August 27, 2018 through May 24, 2019. **Exhibit 7**
- b. Acceptance of a Service Agreement between Wood County Educational Service Center and Bowling Green City School District for Occupational Therapy Services, Instructors Julie Muchiarone & Melissa Snyder for the 2017-2018 extended school year – \$1,427. **Exhibit 8**
- c. Approval of a Program Cost Agreement between Educational Service Center of Lake Erie West and Bowling Green City Schools for the 2017-2018 extended school year for Audiology Services. **Exhibit 9**
- d. Approval of a Service Agreement with A&G Education Services (Leap Program) for Day Treatment- Purchase Service agreement 2018-2019 school year. **Exhibit 10**

2. Acceptance on the following gifts:

\$ 150.00	Panksepp, Quinn, Sanders, Wolfe Memorial Scholarship	Brian & Heather Hutchinson	Donation
\$ 1,000.00	Kenwood Elementary – Celebration Day Grant	Toledo Community Foundation	Grant Donation

3. Review and adoption of the following revised policy:

2271 – College Credit Plus Program **Exhibit 11**

- 4. Approval of a student trip request for DECA students [Penta Career Center program at BGHS] to attend DECA’s Leadership Camp on July 13, 2018 through July 16, 2018 at Camp Muskingum in Carrolton, Ohio.
Advisor: Cara Maxey
Costs will be paid through a combination of fund-raisers and student-borne payments. Penta Career Center to provide transportation.
- 5. Review and accept 2018-2019 Student Handbooks for Elementary, BG Middle School and BG High School and the Parent Handbook for BG Preschool as presented to the Board. (Copies available at Superintendent’s Office; after approval, handbooks to be posted on BG Schools website and copies available in individual buildings) **REV EXHIBIT 12**
- 6. Review and accept the Bowling Green City Schools Athletic Handbook 2018-2019 as presented to the Board.
(Copies available at Superintendent’s Office; after approval, handbooks to be posted on BG Schools website and copies available in the High School and Middle School) **Exhibit 13**
- 7. Admission of foreign exchange students for the 2018-2019 school year:
 - a. Council on International Educational Exchange (CIEE): (Mr.) Mauricio Ramirez Avila (Mexico);
Host family: Martha & Bruce Jewell
 - b. Council on International Educational Exchange (CIEE): (Mr.) Marvin Jaehn (Germany);
Host family: Martha & Bruce Jewell
- 8. Approval of a Memorandum of Understanding between OAPSE Chapter #311 and Bowling Green City Schools to increase the number of days from 212 days to 253 days for the position of Psychology Secretary effective July 1, 2018. **Exhibit 14**

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9. Authorization for a Payment In Lieu of Transportation request for the 2017-2018 and 2018-2019 school years for one student to attend All Saints Catholic School, Rossford, Ohio per rate established by the Ohio Department of Education per pupil transportation cost. Bus transportation from home residence to All Saints Catholic School is impractical for routing purposes.

10. Acceptance of the 2018-2019 Student Fee Schedule listing as presented. **REV EXHIBIT 15**

11. APPROVAL OF A THREE-YEAR SERVICE AGREEMENT BETWEEN WASTE MANAGEMENT OF OHIO, INC. AND BOWLING GREEN CITY SCHOOLS FOR WASTE AND RECYCLING SERVICES EFFECTIVE JULY 1, 2018 THROUGH JUNE 30, 2021. **EXHIBIT 16**

It was moved by:	seconded by:	
Discussion		
Treasurer's roll call:	Aye:	Nay:
Jill Carr	_____	_____
Ginny Stewart	_____	_____
Paul Walker	_____	_____
William Clifford	_____	_____
Norman Geer	_____	_____

12. ~~11.~~ Approval of the following agreements:

- a. Between Pete Fry and Bowling Green Board of Education for the 2017-2018 extended school year for Special Education transportation at \$7 / day.
- b. Between Pete Fry and Bowling Green Board of Education for the 2018-2019 school year for Special Education transportation at \$7 / day.

It was moved by:	seconded by:	
Discussion		
Treasurer's roll call:	Aye:	Nay:
Jill Carr	_____	_____
Ginny Stewart	_____	_____
Paul Walker	_____	_____
William Clifford	_____	_____
Norman Geer	_____	_____

XIV. Opportunity for Public and/or Board to present additional items.

XV. Executive Session

1. Enter Time:

It was moved by:	seconded by:	
Discussion		
Treasurer's roll call:	Aye:	Nay:
Jill Carr	_____	_____
Ginny Stewart	_____	_____
Paul Walker	_____	_____
William Clifford	_____	_____
Norman Geer	_____	_____

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2. Exit Time:

It was moved by:	seconded by:	
Discussion		
Treasurer's roll call:	Aye:	Nay:
Jill Carr	_____	_____
Ginny Stewart	_____	_____
Paul Walker	_____	_____
William Clifford	_____	_____
Norman Geer	_____	_____

XVI. Adjournment

It was moved by:	seconded by:	
Discussion		
Treasurer's roll call:	Aye:	Nay:
Jill Carr	_____	_____
Ginny Stewart	_____	_____
Paul Walker	_____	_____
William Clifford	_____	_____
Norman Geer	_____	_____

*Policy File KD - Public Participation at Board of Education Meetings.

Each person addressing the Board will give his/her name and address. If several people wish to speak, each person will be allotted three minutes until the total time of thirty (30) minutes is used. During that period, no person may speak twice until all who desire to speak have had the opportunity to do so. Persons desiring more time should follow the procedures of the Board to be placed on the regular agenda. The period of public participation may be extended by a vote by the majority of the Board.